

**LEPC**  
**October 17<sup>th</sup>, 2007**

**REGULAR**  
**4:30 PM**

The regular meeting of the Lake County LEPC (Local Emergency Planning Committee) was called to order by Chair Jerry Johnson.

**Silent roll call was taken:** Linda Hilde & Myron Nagel, Donna Patterson, Ron Jorgensen, Ken Meyer, and Debra Reinicke were excused. Present were: Joe Aldrich, Kory Reck, Chuck Pulford, Jerry Johnson, Don Thomson, & Courtney Nelson.

**Agenda/Additions:**  
Motion by Chuck Pulford to approve the agenda as sent by email. Second by Joe Aldrich. M/C All were ayes.

**Minutes/Corrections:**  
Motion by Kory Reck to approve the minutes as sent by email. Second by Chuck Pulford. M/C All were ayes.

**Treasurer's Report:**  
Ending balance: \$4,628.36—October 2007  
Total: \$5,702.93 Starting as January 2007  
Payments for the last Quarter, Website hosting \$19.95 per month, \$1,659.96 Radio Shack Computers, \$618.06 Software House Intl, and \$437.34 Fastenal Booms. Additional major expense would be website hosting coming due in Nov for approximately \$134.  
Motion by Kory Reck to accept the treasurer's report. Second by Joe Aldrich. M/C All were ayes.

**Old Business:** There was no old business to discuss.

**New Business:**

The purchase of the Floating boom were discussed. Jerry Johnson reported that the cost of the booms was \$437.34 from Fastenal in Madison. There was a total of 160' purchased and will be stored in the response trailer. There was some concern that there may be some shortage of anchoring system, however, Jerry stated that there were additional stakes in the trailer. General discussion was continued on the use of the booms.

Meeting Dates for the 2008 were discussed. Motion by Kory Reck to approve the set dates, seconded by Chuck Pulford. M/C All were ayes. Date would be added to website. Approved dates are:

**January 16, 2008**  
**April 16, 2008**  
**July 16, 2008**  
**October 17, 2008**

Review and Discussion of Exercise was discussed. Jerry discussed that organizations that participated and how the exercise went. There were some difficulties noted at the staging area and the airport. Kory brought up the suggestion for reimbursement of expenses for medial supplies and fuel costs for the responders. Wentworth had a total of 4 trucks. Jerry suggested that the invoices for

the expenses be turned in and that the LEPC funds be used for the responders provided that it was within reason.

Laptop computer purchase was discussed. Jerry had talked to DSU staff and it was recommended that the lease program not be used due to the nature of use for the computers. It was recommended that the LEPC buy the computers on the market. Don explained that the CAMEO program may have some conflicts with working with the VISTA system but patches were being made available to correct the issue. Don would get the laptops configured and get them out to the Madison and Wentworth fire departments at the earliest possible date.

SERC meeting in September by Jerry Johnson was discussed. Jerry explained that there are 97 Toxic Release facilities in the state that reported through the Tier II program. January 14-18 2008 there would be a Tier II workshop for facility operators. Known broadcast sites would be Watertown and Sioux Falls. Additional discussion at the SERC meeting was on the MOU's with the Regional HAZMAT Teams in Sioux Falls, Aberdeen, Rapid City, and Watertown. The on-line Tier II reporting system was discussed at the SERC meeting as well. The state office was having difficulties getting the program off the ground. The next SERC meeting would be January 28 at the DSU Technical Center Building.

The updated Lake County LEPC HAZMAT response plan was reviewed. Don explained the changes that were mentioned from the previous meeting. Joe Aldrich motioned to approve the response plan. Chuck Pulford seconded the motion. With all voting aye the motioned carried.

EOC Tabletop Exercise was discussed. Don explained the state requirement over the course of a three year period that each county would be required to conduct Emergency Operation Center (EOC) exercises. The process would be progressive starting with a tabletop, then a functional exercise followed by a full scale exercise. Don suggested that the tabletop exercise be completed during the winter months since it is the best time for this type of exercise. All that would be interested in helping put the plan together were welcomed to help. Don would coordinate with outside resources and inform everyone when the date would be for the exercise. Project dates would be either in February or March.

HAZMAT Grant application was discussed. Application for 2008 had been received. A plan needed to be established on how the funds would be spent down to acceptable levels for the state office. Jerry recommended that we plan a meeting in which we have a meal scheduled with the meeting. A breakfast meal appeared to be the best option. Other options to spend the funds down would be website hosting/maintenance, software, and exercise expenses.

With no further subjects to discuss the LEPC meeting adjourned at the hour of 5:30 PM.

Next Meeting would be **JANUARY 16, 2008 at 4:30 p.m.** at the Public Safety Building

Respectfully submitted,

Acting LEPC Secretary,  
Donald E Thomson