

**LEPC**  
**October 15<sup>th</sup>, 2008**

**REGULAR**  
**07:30 AM**

The regular meeting of the LEPC (Local Emergency Planning Committee) was called to order by Chair Jerry Johnson in the meeting room of the 2<sup>nd</sup> Street Diner at a breakfast meeting.

**Silent Roll Call was taken:** Jerry Johnson, Karen Lembcke, Joe Aldrich, Kory Reck, Don Thomson, and visitor Tim Walberg.

**Agenda/Additions:**

Motion by Kory to approve the agenda as sent out by email. Second by Don T. M/C All were ayes.

**Minutes/Corrections:**

Motion by Joe to approve the minutes as sent out by email. Second by Kory. M/C All were ayes.

**Treasurers Report:**

Balance as of 10/15/08 was \$6,093.29. The Website hosting and July meeting meal were the only expenses for the quarter. Don T stated that there was no invoice received for the RAM purchased in April 2008. The total would be close to \$300. Don T would contact the vendor on status. A Motion was made by Joe to accept the treasurer's report. Second by Karen. M/C All were ayes.

**Old Business:**

1. 2008 Homeland Security status was discussed. Tim Walberg provided copy of current regional approval listing. 9-1-1 projects were rejected for no given reason.
2. Safety Vests was revisited. Effective date of new safety requirement is scheduled for November 24, 2008. The July meeting approved the purchase of 4 vests per organization to get started. (Buy each 4 vests to get started, SAR Ambulance, 5 fire depts. 201' sq inches reflector material). The original cost was estimated at \$40-\$50 each. Checking with several vendors it was found that vests could be purchased for \$16.00 each. After some more discussion Karen motioned that the LEPC purchase 2 vests per emergency vehicle, law enforcement vehicles would receive 1 per vehicle for a total of 73 vests. Second by Kory. M/C all were ayes.
3. Safety Road signs were also discussed. Jerry talked of the need for signs for critical locations. The Madison Fire Dept has two 48" signs on hand and suggested that the LEPC purchase four 36" additional Emergency signs. Ideas were discussed. Karen made a motion to purchase a total of four 36" signs, two for SAR and two for Wentworth Fire Dept. Second by Joe M/C.
4. Digital radio status was discussed. Phase 1 software upgrade has been completed. Phase 2, module up grade would start sometime after the first of the year once all information had been received on what the process would take. All EF Johnson radios would have a new limited warranty until the end of the year as part of the upgrade. All radios needed to be monitored for faults and sent in for repairs to EF Johnson free of charge.

## **New Business:**

- 1) SERC meeting in July 2008. Jerry reported that a state wide trauma system was being implemented in which Madison Community Hospital would more than likely be a level 4 trauma care hospital. Hospital that wanted to go to a higher level could choose that if they wanted. TRI reports were discussed. MOU for the state Regional Response Teams were discussed. Lake County did not have a current MOU with the Sioux Falls region. SB 143 – 9-1-1 Surcharge was discussed. A 911 Coordination board was developed for 2008 to oversee PSAP & E911 requirements. By 2010 all counties needed to have in place the rural addressing system. The next SERC meeting would be at the DSU TCB on Monday, October 27.
- 2) Up coming exercises were discussed. Lake County is required to complete a functional EOC exercise during the federal fiscal year 2009. After some discussion it was decided that the February 2009 time frame would work the best for this type of exercise. We would look into having an exercise for all responders during future meetings.
- 3) Response Plan Updates:-Don T discussed the plans that are currently being up dated and which ones needed to be completed. The Point of Distribution (POD) was being worked on but would have more input from the medical field than the emergency responders. The Pre-Disaster Mitigation (PDM) Plan would be updated this coming year and would include the City Engineer. Draw back for the PDM would be the availability of funds to support projects mentioned in the plan.

Motion by Kory Reck to pay the breakfast expenses for this LEPC meeting. Second by Karen. M/C All were ayes

Discussion on the dates and location of the next meeting was conducted. The next meeting would be at the 2nd Street Diner on the third Wednesday of January 2009. With no further discussions noted Karen motioned to adjourn the meeting. Second by Kory R. M/C All were ayes.

Meeting was adjourned at the hour of 8:35 a.m.

Respectfully submitted,

Acting LEPC Secretary,  
Donald E Thomson