



LAKE COUNTY EMERGENCY MANAGEMENT

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) COUNTY IMPLEMENTATION PLAN

20 September 2005

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**Lake County
National Incident Management System (NIMS) Implementation Plan**

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Lake County
National Incident Management System (NIMS) Implementation Plan

FOREWORD

In Homeland Security Presidential Directive (HSPD)-5, *Management of Domestic Incidents*, the President directed the Secretary of Homeland Security to develop, submit for review to the Homeland Security Council, and administer a National Incident Management System (NIMS). This system will provide a consistent Nationwide approach for Federal, State, local, and tribal governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.

The NIMS enhances the management of domestic incidents by establishing a single, comprehensive system for incident management and will help achieve greater cooperation among Departments and agencies at all levels of government. In addition to the enhancement of domestic incidents, HSPD-5 also requires compliance with NIMS in order for state and local entities to receive federal preparedness funding beginning in FFY07.

The following NIMS Implementation Plan will help ensure the Lake County has fully incorporated the NIMS into our emergency response plans, procedures, and policies. This plan also provides guidance for all Lake County agencies to ensure that all personnel are appropriately trained in the NIMS and prepared to effectively and efficiently execute the Lake County emergency response duties under the Lake County Emergency Operations Plan, in conjunction with the State of South Dakota Emergency Operations Plan at all times.

Chairperson
Lake County

SECTION I: GENERAL

I-1. Purpose

This document establishes the Lake County NIMS Implementation Plan in order to ensure the Lake County complies with HSPD-5, *Management of Domestic Incidents*. HSPD-5 requires all Lake County agencies to adopt the NIMS and use it in their individual domestic incident management and emergency prevention, preparedness, response, recovery, and mitigation activities, as well as in support of all actions taken to assist local entities. This plan also illustrates the intended methods of incorporation of the NIMS into the Lake County plans, procedures, policies, and training programs.

I-2. Authorities

- a. SDCL Chapter 1-24, Joint exercise of governmental powers; Agreements between public agencies, content and appropriation of funds to carry out agreements.
- b. SDCL Chapter 1-7, Governor; Powers and duties, succession of office.
- c. SDCL Chapter 1-27, Public records and files; Records management, retention and disposal.
- d. SDCL Chapter 1-29, Emergency location of state government; Includes moving the capitol under emergency conditions, the validity or acts at emergency capitol and supremacy of chapter.
- e. SDCL Chapter 1-30, Emergency interim succession to office; Effective in the event of an attack upon the United States or during an emergency. When powers may be exercised and terminated.
- f. SDCL Chapter 2-3, Emergency interim legislative succession; Special provisions for effective legislation operation in event of enemy attack.
- g. SDCL Chapter 6-6, Emergency relocation of local government; Meeting of governing body after threat or enemy attack, powers exercised at substitute location and supremacy over other provisions.
- h. SDCL Chapter 33-15, Emergency Management; This section provides the vehicle and authority for the state to deal adequately with an emergency or disaster and provide common defense for the people of the state.
- i. SDCL Chapter 49-28A, Hazardous Material Transportation Safety; Adoption of Federal regulations for hazardous material spill or leakage.
- j. All other Laws, Acts, Executive Orders, Proclamations, Compacts, Agreements and Plans pertaining to events, emergencies, and disasters.

I-3. References

- a. Homeland Security Act of 2002.
- b. HSPD-5, *Management of Domestic Incidents*.
- c. HSPD-8, *National Preparedness*.
- d. DHS, *National Incident Management System*, March 1, 2004.
- e. Lake County Emergency Operations Plan

I-4. Definitions

Relevant definitions and terms are provided in Section V.

I-5. Scope

- a. This document outlines how Lake County plans to implement the NIMS.
- b. The provisions of this document apply to all Lake County agency plans, procedures, policies, and training programs, including those fulfilling Emergency

Support Functions under the Lake County Operations Plan in conjunction with the National Response Plan (NRP) (see Section III).

- c. The provisions of this document apply to all sub-components (e.g., agencies, field offices, regional bureaus, response assets, etc.) of or operating under the jurisdiction of the Lake County.

I-6. Responsibilities

- a. Lake County Commission Chairperson:

- (1) The Lake County Commission Chairperson will make every attempt to monitor the NIMS program to ensure that all required personnel complete the required training.
- (2) The Lake County Commission Chairperson will make every attempt to ensure that other elected officials within the county have completed the required courses as described in the tables below.
- (3) The Lake County Commission Chairperson will ensure that completion certificates or equivalent are provided to the Emergency Management Office for all elected officials within the county.
- (4) The County Commission Chairperson shall assign the Emergency Management director or alternate to track the completion of the required training and to schedule training and needed resources.
- (5) The County Commission Chairperson will make every attempt to provide funding requirements for required trainings when outside funding resources are not available.

- b. Agency (or other major Lake County sub-component organization) Directors:

- (1) For tracking of training each department will maintain individual files / reports on their personnel on the completion of required NIMS training.
- (2) Informational roster or certificate copies will be provided to the Emergency Management office for countywide consolidation / tracking of completion.
- (3) Department leaders should encourage completion of required training at the earliest possible time or within 12 months after appointment/hire of new personnel.

- c. All personnel with authority over emergency response programs:

- (1) Lake County personnel with a key role in implementing the NIMS are encouraged to use the following table of identified personnel and their corresponding responsibilities.
- (2) For tracking of training each department will maintain individual files / reports on their personnel on the completion of required NIMS training.
- (3) Informational roster or certificate copies will be provided to the Emergency Management office for countywide consolidation / tracking of completion.

- (4) Department leaders should encourage completion of required training at the earliest possible time or within 12 months after appointment/hire of new personnel.
- (5) The Lake County Emergency Management Office will be responsible to maintain a database of the training status for the NIMS implementation.
- (6) Department leaders will make all attempts to provide internal funding and resources to complete the required training when outside funding resources are not available.
- (7) Department leaders will incorporate NIMS operations into training and emergency operations procedures and plans.

| Position Title | Point of Contact | Office Telephone | Responsibilities to Ensure Full Adoption of the NIMS |
|-----------------------------------|-------------------------|-------------------------|---|
| Fire Chief Madison | Jerry Johnson | 256-7523 | City of Madison Emergency Responders and Government Officials - Excluding County Entities |
| Fire Chief Chester | Steve Hein | 489-2547 | Chester Fire District to include elected officials |
| Fire Chief Wentworth | Wayne Backus | 483-3131 | Wentworth Fire District to include elected officials |
| Fire Chief Nunda | Dan Hansen | 586-4218 | Nunda Fire District to include elected officials |
| Fire Chief Ramona | Ken Hart | 482-8289 | Ramona Fire District to include elected officials |
| President Search & Rescue | Mark Even | 256-4336 | Lake County Search & Rescue, CERT, and support to EMS |
| Director EMS | Ron Jorgensen | 256-8686 | Medical Personnel within Lake County |
| Emergency Management Office | Donald Thomson | 256-7611 | Support elements and elected officials |
| Sheriff Office – Sheriff | Roger Hartman | 256-7615 | County Law Enforcement personnel, support to EMO for County Officials and support elements. |
| Police Dept – Chief | Chuck Pulford | 256-7506 | Municipal Law Enforcement personnel, & support to EMO for Municipal Officials and support elements. |

Figure I-1. Identification of Key Personnel

SECTION II: CONCEPT OF IMPLEMENTATION

II-1. The Phases of NIMS Adoption

NIMS adoption will include four distinct phases. The first phase will be initial staff training, which will include completion of FEMA's Emergency Management Institute independent study course on the NIMS, EMI IS-700. All supervisors with responsibility over operational assets will be accountable for ensuring that all employees are fully trained in the NIMS. The second phase will include evaluation of existing plans, policies, and procedures to identify aspects in need of augmentation for NIMS compliance. In particular, Emergency Operations Plans (EOPs) must be evaluated for NIMS incorporation.

The third phase will be modification of existing plans, procedures, and policies to reflect NIMS adoption. This includes modification of any emergency response plans in support of the County/Tribal EOP. The fourth phase will verify achievement of the NIMS Integration Center's standards, including certification and credentialing of employees (further guidance on both forthcoming) as well as conducting exercises to demonstrate compliance with the standards of the NIMS Integration Center. It is anticipated that the implementation phases will overlap in order to speed and strengthen the process.

Phase I – Initial Staff Training

- a. EMI IS-195 or ICS 100 & 200 – Basic Incident Command System
- b. EMI IS-700 – National Incident Management System
- c. Other relevant courses as determined by supervisors
- d. Internal training/tabletop exercises

Phase II – Identification of Relevant Plans, Procedures, and Policies

- a. Plans, procedures, policies, and training programs that will require augmentation.

Phase III – Modification of Existing Plans, Procedures, and Policies

- a. Emergency response plans and internal response plans, such as EOPs, must be modified to adopt NIMS principles and language.
- b. Enhance/modify training programs to institutionalize NIMS.
- c. Process includes modification, testing, refinement, and implementation.

Phase IV – Supporting NIMS Integration Center Standards

- a. Credentialing and certification of personnel and equipment.
- b. Conducting validation exercises.

SECTION III: STAFF TRAINING

III-1. Identification of Initial Training Components

Lake County responders are encouraged to use the following tables to identify the training responders and employees will receive relevant to NIMS implementation. The first table reflects all NIMS related training that is available.

The following tables illustrate the recommended training Lake County responders / employees should receive relevant to NIMS implementation.

Figure III-1. All training relevant to NIMS implementation

| Training Course/Internal Training |
|--|
| EMI IS 700 National Incident Management System (Independent Study online or 2 hour classroom delivery) |
| EMI IS-800 National Response Plan (Independent Study online) |
| NIMS ICS 100 – IS 700 & ICS 100 (4 hours) |
| NIMS ICS 200 – IS 700 & ICS 200 (14 hours + ICS 100 Pre-requisite “take home”) |
| EMI IS 195 – ICS 100 & 200 (Independent Study online) |
| ICS 300 (NWCG or equivalent) (27 hours classroom delivery) |
| ICS 400 (NWCG or equivalent) (22 hours classroom delivery) |
| ICS EOC Interface– (12 hours classroom delivery) |
| NIMS ICS 402 – IS 700 & ICS 402 (4 hours classroom delivery) |

Figure III-2. Training Requirements for Incident Command System Command Staff

Executive Level: Those assigned to specific operational duties in support/response to the incident. Examples: Chief, Deputy/Assistant Chief First Responders AND Service & Support agency Director, Deputy/Assistant Director.

| Training Course/Internal Training | Projected Completion Date |
|--|---------------------------|
| EMI IS-700 National Incident Management System | September 30, 2006 |
| EMI IS-195 or ICS 100/200 (NWCG) or equivalent | September 30, 2006 |
| ICS 300 (NWCG) or equivalent | September 30, 2006 |
| ICS 400 (NWCG) or equivalent | September 30, 2006 |
| ICS EOC Interface or equivalent | September 30, 2006 |

Figure III-3. Training Requirements for Manager/Supervisor Level Employees with Emergency Response Duties (Incident Command System General Staff)

Managerial Level: Captain, Lieutenant, Sergeant, First Responders AND Service & Support agency managers or supervisors.

| Training Course/Internal Training | Projected Completion Date |
|--|---------------------------|
| EMI IS-700 National Incident Management System | September 30, 2006 |
| EMI IS-195 or ICS 100/200 (NWCG) or equivalent | September 30, 2006 |
| ICS 300 (NWCG) or equivalent | September 30, 2006 |
| ICS EOC Interface or equivalent | September 30, 2006 |

Figure III-4. Training Requirements for Non-ranking Employees with Emergency Response Duties

First Responders AND Service & Support agency workers

| Training Course/Internal Training | Projected Completion Date |
|--|----------------------------------|
| EMI IS-700 National Incident Management System | September 30, 2006 |
| EMI IS-195 or ICS 100/200 (NWCG) or equivalent | September 30, 2006 |
| ICS EOC Interface or equivalent | September 30, 2006 |

Figure III-5. Training Requirements for Elected or Appointed Officials

Elected or appointed positions not assigned specific operational responsibilities in emergency response. Examples: Mayor, Commissioners, Council members, Auditors, Finance Officers, Register of Deeds and City Attorney.

| Training Course/Internal Training | Projected Completion Date |
|--|----------------------------------|
| EMI IS-700 National Incident Management System | September 30, 2006 |
| EMI IS-195 or ICS 100/200 (NWCG) or equivalent | September 30, 2006 |
| ICS 402 – Incident Command System for Executives | September 30, 2006 |
| ICS EOC Interface or equivalent | September 30, 2006 |
| ICS 300 (NWCG) or equivalent (optional) | September 30, 2006 |
| ICS 400 (NWCG) or equivalent (optional) | September 30, 2006 |

Other agencies in this jurisdiction that would serve in the incident command system during an emergency or disaster should refer to the Lake County local emergency operations plans (LEOP) or other applicable directories and call down lists for these leadership positions.

First Responders Agencies

Fire/Hazardous Materials
 Law Enforcement
 Emergency Medical Service/Ambulance
 Search and Rescue
 9-1-1 Dispatch / PSAT

Service & Support Agencies

VOAD/Citizen Corp
 Emergency Management
 City/County/Tribal Government
 County Health Nurse
 County Extension Service
 Public Works (street, sewer, water, telephone, electricity)
 Non-governmental (school, hospital, clinics, private utility companies)

III-6. Incorporation of NIMS into Current Training Programs

In addition to new training courses, workshops, and exercises that should be conducted to facilitate NIMS adoption, current training programs will be enhanced/modified to permanently incorporate the NIMS and ensure continued NIMS education. The following table lists current training programs and the methods by which NIMS will be integrated into the regimen.

| Current Training Program | Strategy for NIMS Incorporation | Completion Date |
|--------------------------|---|-------------------------|
| NIMS IS-700 | On-Line EMI Course Integrated into all exercises | On-going |
| ICS 100-200 or IS-195 | Classroom or On-line EMI Course Integrated into all exercises | On-Going |
| ICS 300 | Classroom instruction – Bi-annually Integrated into all exercises | On-Going |
| ICS 400 | Classroom instruction – Bi-annually Integrated into all exercises | On-Going |
| ICS 402 for Executives | Classroom Instruction scheduled every 3 years or as needed for newly elected officials. | On-going starting FY-06 |
| | | |

**SECTION IV: MODIFICATION OF PLANS, PROCEDURES,
AND POLICIES**

IV-1. Identification of Plans, Procedures, and Policies

The following chart identifies plans, procedures, and policies requiring enhancement / modification to reflect full adoption of the NIMS.

Figure IV-1. Identification of Plans, Procedures, and Policies

| Agency Name | Plan, Procedure, or Policy | Strategy for NIMS Implementation | Adoption Date |
|----------------------|-------------------------------|----------------------------------|---------------|
| Lake County EMO | LEOP | Add with next change | Sep 06 |
| LEPC/Citizen Corps | Hazmat Plan | Add with next update | Sep 06 |
| County Fire Depts | Standard Operating Procedures | Add with next update | Sep 06 |
| Police Dept | Standard Operating Procedures | Add with next update | Sep 06 |
| Sheriff Office | Standard Operating Procedures | Add with next update | Sep 06 |
| EMS | Standard Operating Procedures | Add with next update | Sep 06 |
| 9-1-1 Communications | Standard Operating Procedures | Add with next update | Sep 06 |
| | | | |
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IV-2. Resource Management

The NIMS emphasizes the importance of maintaining accurate and up-to-date information on resource management and use as a critical component of domestic incident management. Refer to FEMA’s National Mutual Aid and Resource Management Initiative for the basis to type, inventory, order and track Federal, State, and local assets to support equipment and personnel compatibility required for mutual aid agreements. Resource typing definitions for 120 of the most commonly requested response resources are available at:

www.fema.gov/nims/mutual_aid.shtm.

Lake County agencies should develop and/or update their resource inventories in accordance with the typed definitions. For resources that have not yet been typed, resources should be

defined by capacity and capability in accordance with the established resource typing methodology. Up-to-date inventories of response assets are critical to an effective NIMS.

The following chart indicates the strategy and timeframe for developing or updating a comprehensive inventory of response resources.

| Agency Name | Strategy for Resource Inventory Development | Timeline for Completion |
|-----------------|--|-------------------------|
| Lake County EMO | Work with SDOEM in completion of project to standardize system across the state. | FY 2006 |
| | | |
| | | |
| | | |
| | | |
| | | |

Figure IV-2. Strategy and Schedule for Developing an Inventory of Resources

SECTION V: GLOSSARY OF KEY TERMS

For the purposes of the NIMS PLAN, the following terms and definitions apply.

Accountable Property. Property that: 1) has an acquisition cost that is \$15,000 or more; 2) has a unique, identifiable serial number (e.g., computer or telecommunications equipment); and 3) is considered “sensitive” (i.e., easily pilferable), such as cellular phones, pagers, and laptop computers.

Agency. A division of government with a specific function offering a particular kind of assistance. In ICS, agencies are defined either as jurisdictional (having statutory responsibility for incident management) or as assisting or cooperating (providing resources or other assistance).

Agency Representative. A person assigned by a primary, assisting, or cooperating Federal, State, local, or tribal government agency or private entity that has been delegated authority to make decisions affecting that agency’s or organization’s participation in incident management activities following appropriate consultation with the leadership of that agency.

Area Command (Unified Area Command). An organization established (1) to oversee the management of multiple incidents that are each being handled by an ICS organization or (2) to oversee the management of large or multiple incidents to which several Incident Management Teams have been assigned. Area Command has the responsibility to set overall strategy and priorities, allocate critical resources according to priorities, ensure that incidents are properly managed, and ensure that objectives are met and strategies followed. Area Command becomes Unified Area Command when incidents are multijurisdictional. Area Command may be established at an EOC facility or at some location other than an ICP.

Available Resources. Resources assigned to an incident, checked in, and available for use, normally located in a Staging Area.

Awareness. The continual process of collecting, analyzing, and disseminating intelligence, information, and knowledge to allow organizations and individuals to anticipate requirements and to react effectively.

Casualty. Any person who is declared dead or is missing, ill, or injured.

Catastrophic Incident. Any natural or manmade incident, including terrorism, that results in extraordinary levels of mass casualties, damage, or disruption severely affecting the population, infrastructure, environment, economy, national morale, and/or government functions. A catastrophic event could result in sustained national impacts over a

prolonged period of time; almost immediately exceeds resources normally available to State, local, tribal, and private-sector authorities in the impacted area; and significantly interrupts governmental operations and emergency services to such an extent that national security could be threatened. All catastrophic events are Incidents of National Significance.

Chain of Command. A series of command, control, executive, or management positions in hierarchical order of authority.

Civil Transportation Capacity. The total quantity of privately owned transportation services, equipment, facilities, and systems from all transportation modes nationally or in a prescribed area or region.

Coastal Zone. As defined by the NCP, means all U.S. waters subject to tide, U.S. waters of the Great Lakes, specified ports and harbors on inland rivers, waters of the contiguous zone, other water of the high seas subject to the NCP, and the land surface or land substrata, ground waters, and ambient air proximal to those waters. The term “coastal zone” delineates an area of Federal responsibility for response action. Precise boundaries are determined by EPA/USCG agreements and identified in RCPs.

Command Staff. In an incident management organization, the Command Staff consists of the Incident Command and the special staff positions of Public Information Officer, Safety Officer, Liaison Officer, and other positions as required, who report directly to the Incident Commander. They may have an assistant or assistants, as needed.

Common Operating Picture (COP). A broad view of the overall situation as reflected by situation reports, aerial photography, and other information or intelligence.

Community Recovery. In the context of the NRP and its annexes, the process of assessing the effects of an Incident of National Significance, defining resources, and developing and implementing a course of action to restore and revitalize the socioeconomic and physical structure of a community.

Consequence Management. Predominantly an emergency management function and included measures to protect public health and safety, restore essential government services, and provide emergency relief to governments, businesses, and individuals affected by the consequences of terrorism. The requirements of consequence management and crisis management are combined in the NRP. See also **Crisis Management.**

Contiguous Zone. The zone of the high seas, established by the United States under Article 24 of the Convention on the Territorial Sea and Contiguous Zone, that is contiguous

to the territorial sea and that extends 9 miles seaward from the outer limit of the territorial sea.

Credible Threat. A potential terrorist threat that, based on a threat assessment, is credible and likely to involve WMD.

Crisis Management. Predominantly a law enforcement function and included measures to identify, acquire, and plan the use of resources needed to anticipate, prevent, and/or resolve a threat or act of terrorism. The requirements of consequence management and crisis management are combined in the NRP. See also

Consequence Management. Critical Infrastructures. Systems and assets, whether physical or virtual, so vital to the United States that the incapacity or destruction of such systems and assets would have a debilitating impact on security, national economic security, national public health or safety, or any combination of those matters.

Cultural Resources. Cultural resources include historic and prehistoric structures, archeological sites, cultural landscapes, and museum collections.

Cyber. Pertaining to computers and their support systems, such as servers, routers, and switches, that support critical infrastructure.

Defense Support of Civil Authorities (DSCA). Refers to DOD support, including Federal military forces, DOD civilians and DOD contractor personnel, and DOD agencies and components, for domestic emergencies and for designated law enforcement and other activities.

Deputy. A fully qualified individual who, in the absence of a superior, could be delegated the authority to manage a functional operation or perform a specific task. In some cases, a deputy could act as relief for a superior and therefore must be fully qualified in the position. Deputies can be assigned to the Incident Commander, General Staff, and Branch Directors.

Disaster. See **Major Disaster**.

Disaster Recovery Center (DRC). A facility established in a centralized location within or near the disaster area at which disaster victims (individuals, families, or businesses) apply for disaster aid.

District Response Group. Established in each DHS/USCG District, the District Response Group is primarily responsible for providing the OSC technical assistance, personnel, and equipment during responses typically involving marine zones.

Emergency. As defined by the Stafford Act, an emergency is “any occasion or instance for which, in the determination of the President, Federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat

of a catastrophe in any part of the United States.”

Emergency Operations Center (EOC). The physical location at which the coordination of information and resources to support domestic incident management activities normally takes place. An EOC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. EOCs may be organized by major functional disciplines (e.g., fire, law enforcement, and medical services), by jurisdiction (e.g., Federal, State, regional, county, city, tribal), or by some combination thereof.

Emergency Operations Plan (EOP). The “steady-state” plan maintained by various jurisdictional levels for managing a wide variety of potential hazards.

Emergency Public Information. Information that is disseminated primarily in anticipation of an emergency or during an emergency. In addition to providing situational information to the public, it also frequently provides directive actions required to be taken by the general public.

Emergency Response Provider. Includes Federal, State, local, and tribal emergency public safety, law enforcement, emergency response, emergency medical (including hospital emergency facilities), and related personnel, agencies, and authorities. (See section 2(6), Homeland Security Act of 2002, Public Law 107-296, 116 Stat. 2135 (2002).) Also known as “emergency responder.”

Emergency Support Function (ESF). A grouping of government and certain private-sector capabilities into an organizational structure to provide the support, resources, program implementation, and services that are most likely to be needed to save lives, protect property and the environment, restore essential services and critical infrastructure, and help victims and communities return to normal, when feasible, following domestic incidents. The ESFs serve as the primary operational-level mechanism to provide assistance to State, local, and tribal governments or to Federal departments and agencies conducting missions of primary Federal responsibility.

Emerging Infectious Diseases. New or recurring infectious diseases of people, domestic animals, and/or wildlife, including identification, etiology, pathogenesis, zoonotic potential, and ecological impact.

Environment. Natural and cultural resources and historic properties as those terms are defined in this glossary and in relevant laws.

Environmental Response Team. Established by EPA, the Environmental Response Team includes expertise in biology, chemistry, hydrology, geology, and engineering. The Environmental Response Team provides technical advice and assistance to the OSC for both planning and response to discharges and releases of oil and hazardous substances into the environment.

Evacuation. Organized, phased, and supervised withdrawal, dispersal, or removal of civilians from dangerous or potentially dangerous areas, and their reception and care in safe areas.

Facility Management. Facility selection and acquisition, building services, information systems, communications, safety and health, and physical security.

Federal. Of or pertaining to the Federal Government of the United States of America.

Federal Coordinating Officer (FCO). The Federal officer who is appointed to manage Federal resource support activities related to Stafford Act disasters and emergencies. The FCO is responsible for coordinating the timely delivery of Federal disaster assistance resources and programs to the affected State and local governments, individual victims, and the private sector.

Federal Emergency Communications Coordinator (FECC). That person, assigned by GSA, who functions as the principal Federal manager for emergency telecommunications requirements in major disasters, emergencies, and extraordinary situations, when requested by the FCO or FRC.

Federal On-Scene Coordinator (FOSC or OSC). The Federal official predesignated by the EPA or the USCG to coordinate responses under subpart D of the NCP, or the government official designated to coordinate and direct removal actions under subpart E of the NCP.

Federal Resource Coordinator (FRC). The Federal official appointed to manage Federal resource support activities related to non-Stafford Act incidents. The FRC is responsible for coordinating support from other Federal departments and agencies using interagency agreements and MOUs.

First Responder. Local and nongovernmental police, fire, and emergency personnel who in the early stages of an incident are responsible for the protection and preservation of life, property, evidence, and the environment, including emergency response providers as defined in section 2 of the Homeland Security Act of 2002 (6 U.S.C. 101), as well as emergency management, public health, clinical care, public works, and other skilled support personnel (such as December 2004 National Response Plan | 65 66 | National Response Plan December 2004 equipment operators) who provide immediate support services during prevention, response, and recovery operations. First responders may include personnel from Federal, State, local, tribal, or nongovernmental organizations.

Food and Nutrition Service (FNS) Disaster Task Force. The Food Security Act of 1985 (Public Law 99-198) requires the Secretary of Agriculture to establish a Disaster Task Force to assist States in implementing and operating various disaster food programs. The FNS Disaster Task Force coordinates the overall FNS response to disasters and

emergencies. It operates under the general direction of the Administrator of FNS.

Hazard. Something that is potentially dangerous or harmful, often the root cause of an unwanted outcome.

Hazard Mitigation. Any cost-effective measure which will reduce the potential for damage to a facility from a disaster event.

Hazardous Material. For the purposes of ESF #1, hazardous material is a substance or material, including a hazardous substance, that has been determined by the Secretary of Transportation to be capable of posing an unreasonable risk to health, safety, and property when transported in commerce, and which has been so designated (see 49 CFR 171.8). For the purposes of ESF #10 and the Oil and Hazardous Materials Incident Annex, the term is intended to mean hazardous substances, pollutants, and contaminants as defined by the NCP.

Hazardous Substance. As defined by the NCP, any substance designated pursuant to section 311(b)(2)(A) of the Clean Water Act; any element, compound, mixture, solution, or substance designated pursuant to section 102 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA); any hazardous waste having the characteristics identified under or listed pursuant to section 3001 of the Solid Waste Disposal Act (but not including any waste the regulation of which under the Solid Waste Disposal Act (42 U.S.C. § 6901 et seq.) has been suspended by act of Congress); any toxic pollutant listed under section 307(a) of the Clean Water Act; any hazardous air pollutant listed under section 112 of the Clean Air Act (42 U.S.C. § 7521 et seq.); and any imminently hazardous chemical substance or mixture with respect to which the EPA Administrator has taken action pursuant to section 7 of the Toxic Substances Control Act (15 U.S.C. § 2601 et seq.).

Historic Property. Any prehistoric or historic district, site, building, structure, or object included in or eligible for inclusion in the National Register of Historic Places, including artifacts, records, and remains which are related to such district, site, building, structure, or object [16 U.S.C. § 470(w)(5)].

I

Incident. An occurrence or event, natural or human caused, that requires an emergency response to protect life or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, wildland and urban fires, floods, hazardous materials spills, nuclear accidents, aircraft accidents, earthquakes, hurricanes, tornadoes, tropical storms, war-related disasters, public health and medical emergencies, and other occurrences requiring an emergency response.

Incident Action Plan. An oral or written plan containing general objectives reflecting the overall strategy for managing an incident. It may include the identification of operational resources and assignments. It may also include

attachments that provide direction and important information for management of the incident during one or more operational periods.

Incident Command Post (ICP). The field location at which the primary tactical-level, on-scene incident command functions are performed. The ICP may be collocated with the incident base or other incident facilities and is normally identified by a green rotating or flashing light.

Incident Command System (ICS). A standardized on scene emergency management construct specifically designed to provide for the adoption of an integrated organizational structure that reflects the complexity and demands of single or multiple incidents, without being hindered by jurisdictional boundaries. ICS is the combination of facilities, equipment, personnel, procedures, and communications operating with a common organizational structure, designed to aid in the management of resources during incidents. ICS is used for all kinds of emergencies and is applicable to small as well as large and complex incidents. ICS is used by various jurisdictions and functional agencies, both public and private, or organized field-level incident management operations.

Incident Commander (IC). The individual responsible for all incident activities, including the development of strategies and tactics and the ordering and release of resources. The IC has overall authority and responsibility for conducting incident operations and is responsible for the management of all incident operations at the incident site. (See page 10 for discussion on DOD forces.)

Incident Management Team (IMT). The Incident Commander and appropriate Command and General Staff personnel assigned to an incident.

Incident Mitigation. Actions taken during an incident designed to minimize impacts or contain the damages to property or the environment.

Incident of National Significance. Based on criteria established in HSPD-5 (paragraph 4), an actual or potential high-impact event that requires a coordinated and effective response by and appropriate combination of Federal, State, local, tribal, nongovernmental, and/or private-sector entities in order to save lives and minimize damage, and provide the basis for long-term community recovery and mitigation activities.

Information Officer. See **Public Information Officer.**

Infrastructure. The manmade physical systems, assets, projects, and structures, publicly and/or privately owned, that are used by or provide benefit to the public. Examples of infrastructure include utilities, bridges, levees, drinking water systems, electrical systems, communications systems, dams, sewage systems, and roads.

Infrastructure Liaison. Assigned by DHS/IAIP, the Infrastructure Liaison serves as the principal advisor to the JFO Coordination Group regarding all national- and regional-level critical infrastructure and key resources incident-related issues.

Initial Actions. The actions taken by those responders first to arrive at an incident site.

Initial Response. Resources initially committed to an incident.

Initial Response Resources (IRR). Disaster support commodities that may be pre-staged, in anticipation of a catastrophic event, at a Federal facility close to a disaster area for immediate application through an NRP ESF operation. The initial response resources are provided to victims and all levels of government responders immediately after a disaster occurs. They are designed to augment State and local capabilities. DHS/EPR/FEMA Logistics Division stores and maintains critically needed initial response commodities for victims and responders and pre-positions supplies and equipment when required. The initial response resources include supplies (baby food, baby formula, blankets, cots, diapers, meals ready-to-eat, plastic sheeting, tents, and water) and equipment (emergency generators, industrial ice-makers, mobile kitchen kits, portable potties with service, portable showers, and refrigerated vans).

In-Kind Donations. Donations other than cash (usually materials or professional services) for disaster survivors.

Inland Zone. As defined in the NCP, the environment inland of the coastal zone excluding the Great Lakes and specified ports and harbors on the inland rivers. The term "coastal zone" delineates an area of Federal responsibility for response action. Precise boundaries are determined by EPA/USCG agreements and identified in RCPs.

Insular Areas. Non-State possessions of the United States. The insular areas include Guam, the Commonwealth of the Northern Mariana Islands (CNMI), American Samoa, the U.S. Virgin Islands, and the former World War II Trust Territories now known as the Federated States of Micronesia and the Republic of the Marshall Islands. These last two entities, known as Freely Associated States (FAS), are still connected with the United States through the Compact of Free Association.

Interagency Modeling and Atmospheric Assessment Center (IMAAC). An interagency center responsible for production, coordination, and dissemination of consequence predictions for an airborne hazardous material release. The IMAAC generates the single Federal prediction of atmospheric dispersions and their consequences utilizing the best available resources from the Federal Government.

Joint Field Office (JFO). A temporary Federal facility established locally to provide a central point for Federal,

State, local, and tribal executives with responsibility for incident oversight, direction, and/or assistance to effectively coordinate protection, prevention, preparedness, response, and recovery actions. The JFO will combine the traditional functions of the JOC, the FEMA DFO, and the JIC within a single Federal facility.

Joint Information Center (JIC). A facility established to coordinate all incident-related public information activities. It is the central point of contact for all news media at the scene of the incident. Public information officials from all participating agencies should collocate at the JIC.

Joint Information System (JIS). Integrates incident information and public affairs into a cohesive organization designed to provide consistent, coordinated, timely information during a crisis or incident operations. The mission of the JIS is to provide a structure and system for developing and delivering coordinated interagency messages; developing, recommending, and executing public information plans and strategies on behalf of the IC; advising the IC concerning public affairs issues that could affect a response effort; and controlling rumors and inaccurate information that could undermine public confidence in the emergency response effort.

Joint Operations Center (JOC). The JOC is the focal point for all Federal investigative law enforcement activities during a terrorist or potential terrorist incident or any other significant criminal incident, and is managed by the SFLEO. The JOC becomes a component of the JFO when the NRP is activated.

Jurisdiction. A range or sphere of authority. Public agencies have jurisdiction at an incident related to their legal responsibilities and authorities. Jurisdictional authority at an incident can be political or geographical (e.g., city, county, tribal, State, or Federal boundary lines) or functional (e.g., law enforcement, public health).

Liaison Officer. A member of the Command Staff responsible for coordinating with representatives from cooperating and assisting agencies.

Local Government. A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under State law), regional or interstate government entity, or agency or instrumentality of a local government; an Indian tribe or authorized tribal organization or, in Alaska, a Native Village or Alaska Regional Native Corporation; or a rural community, unincorporated town or village, or other public entity. (As defined in section 2(10) of the Homeland Security Act of 2002, Public Law 107-296, 116 Stat. 2135, et seq. (2002).)

Long-Range Management Plan. Used by the FCO and management team to address internal staffing, organization, and team requirements.

Major Disaster. As defined by the Stafford Act, any natural catastrophe (including any hurricane, tornado, storm, high water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, or drought) or, regardless of cause, any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance under this act to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

Materiel Management. Requisitioning and sourcing (requirements processing); acquisition, asset visibility (resource tracking), receipt, storage, and handling; security and accountability; inventory, deployment, issue, and distribution; and recovery, reuse, and disposition.

Mission Assignment. The vehicle used by DHS/EPR/FEMA to support Federal operations in a Stafford Act major disaster or emergency declaration. It orders immediate, short-term emergency response assistance when an applicable State or local government is overwhelmed by the event and lacks the capability to perform, or contract for, the necessary work.

Mitigation. Activities designed to reduce or eliminate risks to persons or property or to lessen the actual or potential effects or consequences of an incident. Mitigation measures may be implemented prior to, during, or after an incident. Mitigation measures are often developed in accordance with lessons learned from prior incidents. Mitigation involves ongoing actions to reduce exposure to, probability of, or potential loss from hazards. Measures may include zoning and building codes, floodplain buyouts, and analysis of hazard-related data to determine where it is safe to build or locate temporary facilities. Mitigation can include efforts to educate governments, businesses, and the public on measures they can take to reduce loss and injury.

Mobilization. The process and procedures used by all organizations—Federal, State, local, and tribal—for activating, assembling, and transporting all resources that have been requested to respond to or support an incident.

Mobilization Center. An off-site temporary facility at which response personnel and equipment are received from the Point of Arrival and are pre-positioned for deployment to an incident logistics base, to a local Staging Area, or directly to an incident site, as required. A mobilization center also provides temporary support services, such as food and billeting, for response personnel prior to their assignment, release, or reassignment and serves as a place to out-process following demobilization while awaiting transportation.

Multiagency Command Center (MACC). An interagency coordination center established by DHS/USSS during

NSSEs as a component of the JFO. The MACC serves as the focal point for interagency security planning and coordination, including the coordination of all NSSE-related information from other intra-agency centers (e.g., police command posts, Secret Service security rooms) and other interagency centers (e.g., intelligence operations centers, joint information centers).

Multiagency Coordination Entity. Functions within a broader multiagency coordination system. It may establish priorities among incidents and associated resource allocations, deconflict agency policies, and provide strategic guidance and direction to support incident management activities.

Multiagency Coordination System. Provides the architecture to support coordination for incident prioritization, critical resource allocation, communications systems integration, and information coordination. The components of multiagency coordination systems include facilities, equipment, EOCs, specific multiagency coordination entities, personnel, procedures, and communications. The systems assist agencies and organizations to fully integrate the subsystems of NIMS.

Multijurisdictional Incident. An incident requiring action from multiple agencies that each have jurisdiction to manage certain aspects of an incident. In ICS, these incidents will be managed under Unified Command.

Mutual Aid Agreement. Written agreement between agencies, organizations, and/or jurisdictions that they will assist one another on request by furnishing personnel, equipment, and/or expertise in a specified manner.

National. Of a nationwide character, including the Federal, State, local, and tribal aspects of governance and policy.

National Coordinating Center for Telecommunications. A joint telecommunications industry–Federal Government operation established to assist in the initiation, coordination, restoration, and reconstitution of NS/EP telecommunications services and facilities.

National Counterterrorism Center (NCTC). The NCTC serves as the primary Federal organization for analyzing and integrating all intelligence possessed or acquired by the U.S. Government pertaining to terrorism and counterterrorism, excepting purely domestic counterterrorism information. The NCTC may, consistent with applicable law, receive, retain, and disseminate information from any Federal, State, or local government or other source necessary to fulfill its responsibilities.

National Disaster Medical System (NDMS). A coordinated partnership between DHS, HHS, DOD, and the Department of Veterans Affairs established for the purpose of responding to the needs of victims of a public health emergency. NDMS provides medical response assets and the movement of patients to health care facilities where definitive medical care is received when required.

National Incident Management System (NIMS). A system mandated by HSPD-5 that provides a consistent, nationwide approach for Federal, State, local, and tribal governments; the private sector; and NGOs to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, local, and tribal capabilities, the NIMS includes a core set of concepts, principles, and terminology. HSPD-5 identifies these as the ICS; multiagency coordination systems; training; identification and management of resources (including systems for classifying types of resources); qualification and certification; and the collection, tracking, and reporting of incident information and incident resources.

National Infrastructure Coordinating Center (NICC). Managed by the DHS Information Analysis and Infrastructure Protection Directorate, the NICC monitors the Nation’s critical infrastructure and key resources on an ongoing basis. In the event of an incident, the NICC provides a coordinating vehicle to share information with critical infrastructure and key resources information-sharing entities.

National Interagency Coordination Center (NICC). The organization responsible for coordinating allocation of resources to one or more coordination centers or major fires within the Nation. Located in Boise, ID.

National Interagency Fire Center (NIFC). A facility located in Boise, ID, that is jointly operated by several Federal agencies and is dedicated to coordination, logistical support, and improved weather services in support of fire management operations throughout the United States.

Natural Resources. Natural resources include land, fish, wildlife, domesticated animals, plants, biota, and water. Water means salt and fresh water, surface and ground water, including water used for drinking, irrigation, aquaculture, and recreational purposes, as well as in its capacity as fish and wildlife habitat, including coral reef ecosystems as defined in 16 U.S.C. 64501. Land means soil, surface and subsurface minerals, and other terrestrial features.

National Response Center. A national communications center for activities related to oil and hazardous substance response actions. The National Response Center, located at DHS/USCG Headquarters in Washington, DC, receives and relays notices of oil and hazardous substances releases to the appropriate Federal OSC.

National Response System. Pursuant to the NCP, the mechanism for coordinating response actions by all levels of government (40 CFR § 300.21) for oil and hazardous substances spills and releases.

National Response Team (NRT). The NRT, comprised of the 16 Federal agencies with major environmental and

public health responsibilities, is the primary vehicle for coordinating Federal agency activities under the NCP. The NRT carries out national planning and response coordination and is the head of a highly organized Federal oil and hazardous substance emergency response network. EPA serves as the NRT Chair, and DHS/USCG serves as Vice Chair.

Telecommunications. NS/EP telecommunications services are those used to maintain a state of readiness or to respond to and manage any event or crisis (local, national, or international) that causes or could cause injury or harm to the population or damage to or loss of property, or could degrade or threaten the NS/EP posture of the United States.

National Special Security Event (NSSE). A designated event that, by virtue of its political, economic, social, or religious significance, may be the target of terrorism or other criminal activity.

National Strike Force. The National Strike Force consists of three strike teams established by DHS/USCG on the Pacific, Atlantic, and Gulf coasts. The strike teams can provide advice and technical assistance for oil and hazardous substances removal, communications support, special equipment, and services.

Nongovernmental Organization (NGO). A nonprofit entity that is based on interests of its members, individuals, or institutions and that is not created by a government, but may work cooperatively with government. Such organizations serve a public purpose, not a private benefit. Examples of NGOs include faith-based charity organizations and the American Red Cross.

Nuclear Incident Response Team (NIRT). Created by the Homeland Security Act to provide DHS with a nuclear/radiological response capability. When activated, the NIRT consists of specialized Federal response teams drawn from DOE and/or EPA. These teams may become DHS operational assets providing technical expertise and equipment when activated during a crisis or in response to a nuclear/radiological incident as part of the DHS Federal response.

On-Scene Coordinator (OSC). See **Federal On-Scene Coordinator.**

Pollutant or Contaminant. As defined in the NCP, includes, but is not limited to, any element, substance, compound, or mixture, including disease-causing agents, which after release into the environment and upon exposure, ingestion, inhalation, or assimilation into any organism, either directly from the environment or indirectly by ingestion through food chains, will or may reasonably be anticipated to cause death, disease, behavioral abnormalities, cancer, genetic mutation, physiological malfunctions, or physical deformations in such organisms or their offspring.

Preparedness. The range of deliberate, critical tasks

and activities necessary to build, sustain, and improve the operational capability to prevent, protect against, respond to, and recover from domestic incidents. Preparedness is a continuous process involving efforts at all levels of government and between government and private-sector and nongovernmental organizations to identify threats, determine vulnerabilities, and identify required resources.

Prevention. Actions taken to avoid an incident or to intervene to stop an incident from occurring. Prevention involves actions taken to protect lives and property. It involves applying intelligence and other information to a range of activities that may include such countermeasures as deterrence operations; heightened inspections; improved surveillance and security operations; investigations to determine the full nature and source of the threat; public health and agricultural surveillance and testing processes; immunizations, isolation, or quarantine; and, as appropriate, specific law enforcement operations aimed at deterring, preempting, interdicting, or disrupting illegal activity and apprehending potential perpetrators and bringing them to justice.

Principal Federal Official (PFO). The Federal official designated by the Secretary of Homeland Security to act as his/her representative locally to oversee, coordinate, and execute the Secretary's incident management responsibilities under HSPD-5 for Incidents of National Significance.

Private Sector. Organizations and entities that are not part of any governmental structure. Includes for-profit and not-for-profit organizations, formal and informal structures, commerce and industry, private emergency response organizations, and private voluntary organizations.

Public Assistance Program. The program administered by FEMA that provides supplemental Federal disaster grant assistance for debris removal and disposal, emergency protective measures, and the repair, replacement, or restoration of disaster-damaged, publicly owned facilities and the facilities of certain private nonprofit organizations.

Public Health. Protection, safety, improvement, and interconnections of health and disease prevention among people, domestic animals and wildlife.

Public Information Officer (PIO). A member of the Command Staff responsible for interfacing with the public and media or with other agencies with incident related information requirements.

Public Works. Work, construction, physical facilities, and services provided by governments for the benefit and use of the public.

Radiological Emergency Response Teams (RERTs). Teams provided by EPA's Office of Radiation and Indoor Air to support and respond to incidents or sites containing radiological hazards. These teams provide expertise in radiation monitoring, radionuclide analyses, radiation

health physics, and risk assessment. RERTs can provide both mobile and fixed laboratory support during a response.

Recovery. The development, coordination, and execution of service- and site-restoration plans for impacted communities and the reconstitution of government operations and services through individual, private-sector, nongovernmental, and public assistance programs that: identify needs and define resources; provide housing and promote restoration; address long-term care and treatment of affected persons; implement additional measures for community restoration; incorporate mitigation measures and techniques, as feasible; evaluate the incident to identify lessons learned; and develop initiatives to mitigate the effects of future incidents.

Regional Emergency Transportation Coordinator (RETCO). A senior-level executive from a DOT operating administration who is pre-designated by DOT order to serve as the regional representative of the Secretary of Transportation for emergency transportation preparedness and response, including oversight of ESF #1. Depending upon the nature and extent of the disaster or major incident, the Secretary may designate another official in this capacity.

Regional Response Teams (RRTs). Regional counterparts to the National Response Team, the RRTs comprise regional representatives of the Federal agencies on the NRT and representatives of each State within the region. The RRTs serve as planning and preparedness bodies before a response, and provide coordination and advice to the Federal OSC during response actions.

Resources. Personnel and major items of equipment, supplies, and facilities available or potentially available for assignment to incident operations and for which status is maintained. Resources are described by kind and type and may be used in operational support or supervisory capacities at an incident or at an EOC.

Response. Activities that address the short-term, direct effects of an incident. Response includes immediate actions to save lives, protect property, and meet basic human needs. Response also includes the execution of emergency operations plans and of incident mitigation activities designed to limit the loss of life, personal injury, property damage, and other unfavorable outcomes. As indicated by the situation, response activities include: applying intelligence and other information to lessen the effects or consequences of an incident; increased security operations; continuing investigations into the nature and source of the threat; ongoing public health and agricultural surveillance and testing processes; immunizations, isolation, or quarantine; and specific law enforcement operations aimed at preempting, interdicting, or disrupting illegal activity, and apprehending actual perpetrators and bringing them to justice.

Senior Federal Official (SFO). An individual representing a Federal department or agency with primary statutory responsibility for incident management. SFOs utilize existing authorities, expertise, and capabilities to aid in management of the incident working in coordination with other members of the JFO Coordination Group.

Shared Resources (SHARES) High Frequency Radio Program. SHARES provides a single, interagency emergency message handling system by bringing together existing HF radio resources of Federal, State, and industry organizations when normal communications are destroyed or unavailable for the transmission of NS/EP information.

Situation Assessment. The evaluation and interpretation of information gathered from a variety of sources (including weather information and forecasts, computerized models, GIS data mapping, remote sensing sources, ground surveys, etc.) that, when communicated to emergency managers and decision makers, can provide a basis for incident management decision making.

State. Any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any possession of the United States. (As defined in section 2(14) of the Homeland Security Act of 2002, Public Law 107-296, 116 Stat. 2135, et seq. (2002).)

Strategic. Strategic elements of incident management are characterized by continuous, long-term, high-level planning by organizations headed by elected or other senior officials. These elements involve the adoption of long-range goals and objectives, the setting of priorities, the establishment of budgets and other fiscal decisions, policy development, and the application of measures of performance or effectiveness.

Strategic Plan. A plan that addresses long-term issues such as impact of weather forecasts, time-phased resource requirements, and problems such as permanent housing for displaced disaster victims, environmental pollution, and infrastructure restoration.

Subject-Matter Expert (SME). An individual who is a technical expert in a specific area or in performing a specialized job, task, or skill.

Supervisor of Salvage and Diving (SUPSALV). A salvage, search, and recovery operation established by the Department of Navy. SUPSALV has extensive experience to support response activities, including specialized salvage, firefighting, and petroleum, oil, and lubricants offloading. SUPSALV, when available, will provide equipment for training exercises to support national and regional contingency planning.

Telecommunications. The transmission, emission, or reception of voice and/or data through any medium by wire, radio, other electrical electromagnetic, or optical

means. Telecommunications includes all aspects of transmitting information.

Telecommunications Service Priority (TSP) Program.

The NS/EP TSP Program is the regulatory, administrative, and operational program authorizing and providing for priority treatment (i.e., provisioning and restoration) of NS/EP telecommunications services. As such, it establishes the framework for NS/EP telecommunications service vendors to provide, restore, or otherwise act on a priority basis to ensure effective NS/EP telecommunications services.

Terrorism. Any activity that (1) involves an act that (a) is dangerous to human life or potentially destructive of critical infrastructure or key resources; and (b) is a violation of the criminal laws of the United States or of any State or other subdivision of the United States; and (2) appears to be intended (a) to intimidate or coerce a civilian population; (b) to influence the policy of a government by intimidation or coercion; or (c) to affect the conduct of a government by mass destruction, assassination, or kidnapping.

Threat. An indication of possible violence, harm, or danger.

Transportation Management. Transportation prioritizing, ordering, sourcing, and acquisition; time phasing plans; fleet management; and movement coordination and tracking.

Tribe. Any Indian tribe, band, nation, or other organized group or community, including any Alaskan Native Village as defined in or established pursuant to the Alaskan Native Claims Settlement Act (85 Stat. 688) [43 U.S.C.A. and 1601 et seq.], that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians.

Unaffiliated Volunteer. An individual who is not formally associated with a recognized voluntary disaster relief organization; also known as a “spontaneous” or “emergent” volunteer.

Unified Command. An application of ICS used when there is more than one agency with incident jurisdiction or

when incidents cross political jurisdictions. Agencies work together through the designated members of the Unified Command to establish their designated Incident Commanders at a single ICP and to establish a common set of objectives and strategies and a single Incident Action Plan. (See page 10 for discussion on DOD forces.)

Unsolicited Goods. Donated items offered by and/or sent to the incident area by the public, the private sector, or other source, that have not been requested by government or nonprofit disaster relief coordinators.

Urban Search and Rescue. Operational activities that include locating, extricating, and providing on-site medical treatment to victims trapped in collapsed structures.

Volunteer. Any individual accepted to perform services by an agency that has authority to accept volunteer services when the individual performs services without promise, expectation, or receipt of compensation for services performed. (See, for example, 16 U.S.C. § 742f(c) and 29 CFR § 553.101.)

Volunteer and Donations Coordination Center. Facility from which the Volunteer and Donations Coordination Team operates. It is best situated in or close by the State EOC for coordination purposes. Requirements may include space for a phone bank, meeting space, and space for a team of specialists to review and process offers.

Weapon of Mass Destruction (WMD). As defined in Title 18, U.S.C. § 2332a: (1) any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than 4 ounces, or missile having an explosive or incendiary charge of more than one-quarter ounce, or mine or similar device; (2) any weapon that is designed or intended to cause death or serious bodily injury through the release, dissemination, or impact of toxic or poisonous chemicals or their precursors; (3) any weapon involving a disease organism; or (4) any weapon that is designed to release radiation or radioactivity at a level dangerous to human life.

Wireless Priority Service (WPS). WPS allows authorized NS/EP personnel to gain priority access to the next available wireless radio channel to initiate calls during an emergency when carrier channels may be congested.

SECTION VI: ACRONYM LIST

The following acronym are used within this plan.

| | |
|----------|---|
| C.F.R. – | Code of Federal Regulation |
| CHN – | County Health Nurse |
| CP – | Command Post |
| DHS – | Department of Homeland Security |
| EMA – | Emergency Management Association |
| EMI – | Emergency Management Institute |
| EMO – | Emergency Management Office |
| EMS – | Emergency Medical Services |
| EOC – | Emergency Operations Center |
| EOP - | Emergency Operations Plan |
| FEMA – | Federal Emergency Management Agency |
| FFY – | Federal Fiscal Year |
| FY – | Fiscal Year |
| HSC – | Homeland Security Council |
| HSOC – | Homeland Security Operations Center |
| HSPD – | Homeland Security Presidential Directive |
| IC – | Incident Commander |
| ICP – | Incident Command Post |
| ICS – | Incident Command System |
| IIMG – | Interagency Incident Management Group |
| IS – | Independent Study |
| JFO – | Joint Field Office |
| NIMS – | National Incident Management System |
| NRCC – | Non-Residential Career Course |
| NRP – | National Response Plan |
| NWCG – | National Wildfire Coordinating Group |
| RRCC – | Regional / Remote Control Center |
| SDCL – | South Dakota Codified Law |
| U.S.C. – | United States Codes |
| UC – | Unified Command |
| VOAD – | Volunteer Organizations Active in Disasters |

ANNEX A
Checklist for a NIMS – Compliant Emergency Operations Plan (EOP)

| EOP Title | Checklist | Adoption Date |
|--|--------------------------|---------------|
| Defines the scope of preparedness and incident management activities necessary for the jurisdiction. | <input type="checkbox"/> | |
| Describes organizational structures, roles and responsibilities, policies, and protocols for providing emergency support. | <input type="checkbox"/> | |
| Facilitates response and short-term recovery activities. | <input type="checkbox"/> | |
| Is flexible enough to use in all emergencies. | <input type="checkbox"/> | |
| Describes the EOP purpose. | <input type="checkbox"/> | |
| Describes the EOP situation and assumptions. | <input type="checkbox"/> | |
| Describes the EOP concept of operations. | <input type="checkbox"/> | |
| Describes the EOP organization and assignment of responsibilities. | <input type="checkbox"/> | |
| Describes the administration and logistics of the EOP. | <input type="checkbox"/> | |
| Describes EOP development and maintenance. | <input type="checkbox"/> | |
| Describes the EOP authorities and references. | <input type="checkbox"/> | |
| Contains functional annexes. | <input type="checkbox"/> | |
| Contains hazard-specific appendices. | <input type="checkbox"/> | |
| Contains a glossary. | <input type="checkbox"/> | |
| Pre-designates jurisdictional and/or functional area representatives to the Incident Commander (IC) or Unified Command (UC) whenever possible. | <input type="checkbox"/> | |
| Includes pre-incident and post incident public awareness, education, and communications plans and protocols. | <input type="checkbox"/> | |

ANNEX B

Relationship between the National Response Plan (NRP) and the National Incident Management System (NIMS)

Background

The NRP details its reliance on NIMS operating principles and protocols in applying Federal support to incidents of national significance. Together, the NRP and the NIMS integrate the resources of jurisdictions, incident management and emergency response disciplines, non-governmental organizations, and the private-sector into a seamless national framework for domestic incident response.

The NIMS establishes a uniform system for incident management. The NRP serves as the core operational plan for national incident management, establishing national-level coordinating structures, processes, and protocols that must be incorporated into existing Federal interagency incident plans.

General Comparison

The following chart outlines the core elements of the NIMS and the NRP.

| NIMS | NRP |
|--|---|
| Purpose | |
| Nationwide approach to domestic incident management; applicable at all jurisdictional levels and across functional disciplines in an all-hazards context. It is not an operational incident management or resource allocation plan. | Core operational plan for national incident management. Establishes national-level coordinating structures, mechanisms for national-level policy and operational coordination for domestic incident management that must be incorporated into existing Federal interagency incident plans. |
| Components | |
| Command and Management, Preparedness, Resource Management, Communications/ Information Management, Supporting Technologies, Ongoing Management and Maintenance. | Base Plan – including Planning considerations, Roles and Responsibilities, Concept of Operations, Incident Management Actions, Plan Management and Maintenance, Emergency Support Functions Annexes, Support Annexes, Incident Annexes. |
| Applicability | |
| The NIMS is applicable across all levels of government and emergency disciplines, and nongovernmental and private-sector organizations. HSPD-5 requires all Federal agencies to adopt the NIMS. Adoption of NIMS by State and local organizations is a condition of Federal preparedness assistance. | The NRP is applicable to all Federal Departments and agencies that may be requested to provide assistance in actual or potential incidents of national significance that require a coordinated and effective response by an appropriate combination of Federal, State, local, tribal, private-sector, and nongovernmental entities. |

| NIMS | NRP |
|--|---|
| Command and Coordination Structure | |
| <ul style="list-style-type: none"> • CPs on-scene using the Incident Command System • (ICS)/Unified Command • Area Command (if needed) • State, local, tribal, and private-sector EOCs | <ul style="list-style-type: none"> • ICPs on-scene using the Incident Command System (ICS)/Unified Command; • Area Command (if needed); • State, local, tribal, and private-sector EOCs; • JFO, which is responsible for coordinating Federal assistance and supporting incident management activities locally; • NRCC, RRCC, and HSOC, which serve as regional and national-level multiagency situational awareness and operational coordination centers; • IIMG, which serves as the national headquarters-level multiagency coordination entity for domestic incident management; and • HSC and other White House organizations, which serve as the national-level multiagency coordination entities to advise and assist the President on homeland security and other policy issues. <p>The organizational structure addresses site-specific incident management activities and the broader regional or national issues related to the incident, such as impacts on the rest of the country, immediate regional or national actions required to avert or prepare for potential subsequent events, and the management of multiple threats or incidents.</p> |
| Requirements | |
| <p>Establishes the Incident Command structure and protocols for incident management.</p> | <p>Incident management and emergency response plans must include:</p> <ul style="list-style-type: none"> • Principles and terminology of the NIMS • Reporting requirements of the NRP • Linkages to key NRP organizational elements (such as the IIMG, NRCC, RRCC, JFO, etc.) • Procedures for transitioning from localized incidents to incidents of national significance |