

LAKE COUNTY COMMISSION MINUTES

AUGUST 16, 2011

The Board of Lake County Commissioners met in regular session on August 16, 2011 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Scott Pedersen, and Kelli Wollmann. Absent: Roger Hageman. Chairman Pedersen called the meeting to order.

AGENDA APPROVED:

Motion by Bohl, second by Wollmann, to approve the agenda of August 16, 2011 with the following changes: cancel noon appointment on Nunda Twp culverts and CHN Jen Fouberg will not appear before the board. Motion carried.

MINUTES APPROVED:

Motion by Giles, second by Bohl, to approve the minutes of August 2, 2011. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Giles, to approve the payroll of July 25, 2011 to August 7, 2011. Motion carried.

COMMISSIONERS: \$3,612.44; AUDITORS OFC: \$4,553.76; TREASURERS OFC: \$3,925.59; STATES ATTY OFC: \$5,507.58; GOVT BLDGS: \$3,856.80; DIR EQUALIZATION OFC: \$4,326.40; REGISTER DEEDS OFC: \$3,104.79; VSO: \$199.20; SHERIFF OFC: \$8,855.99; JAIL: \$4,686.18; EMA: \$1,399.44; 911 COMM CENTER: \$6,257.79; ROAD & BRIDGE: \$18,493.99; CHN: \$1,189.68; WIC: \$144.24; EXTENSION: \$1,359.75; ZONING: \$1,168.20; ENVIRONMENTAL SPECIALIST: \$1,200.00. GRAND TOTAL \$73,841.82.

ACCOUNTS PAYABLE APPROVED:

Motion by Giles, second by Wollmann, to approve the following accounts payable (2). Motion carried.

ACCOUNTS PAYABLE 8-12-11 GENERAL WITHHOLDINGS: INTERLAKES FED CR UNION, CU, \$572.00, LAKE CO TREASURER, WITHHOLDINGS, \$9,704.29, **COMMISSIONERS:** DEUEL COUNTY TREASURER, BOHL/WOLLMANN SV DST MTG, \$18.00, **AUDITORS OFFICE:** DEUEL COUNTY TREASURER, SV DST MTG, \$9.00, **TREASURER'S OFFICE:** DEUEL COUNTY TREASURER, SV DST MTG, \$9.00, **SHERIFF'S OFFICE:** SD DEPT OF REVENUE, 13-BLOOD ALCOHOLS, \$455.00, **CORONER:** SD DEPT OF REVENUE, ALCOHOL & DRUG SCREEN, \$87.00, **SUPPORT OF POOR:** CITY OF MADISON, ONE RECIPIENT, \$171.44, DAKOTA AUTO TITLE LOANS, ONE RECIPIENT, \$553.03, HANSON, CHARLOTTE DAYCARE, ONE RECIPIENT, \$160.00, MIDWEST REALTY-NORMA GOTH, ONE RECIPIENT, \$270.00, PLAIN GREEN, ONE RECIPIENT, \$461.90, **DEV DISABLED:** SD DEPT OF REVENUE, ONE RECIPIENT, \$197.30, SD DEPT OF REVENUE, ONE RECIPIENT, \$611.63, **HWY ROAD & BRIDGE:** INTERLAKES FED CR UNION, CU, \$725.00, LAKE CO TREASURER, WITHHOLDINGS, \$4,220.54, DEUEL COUNTY TREASURER, SV DST MTG (2), \$18.00, **911 WITHHOLDINGS:** LAKE CO TREASURER, WITHHOLDINGS, \$1,543.85, OFFICE CHILD SUPPORT ENF, CHILD SUPPORT, \$154.15, **EMA WITHHOLDINGS:** LAKE CO TREASURER, WITHHOLDINGS, \$439.24, **STATE REMITTANCE:** SD DEPT OF REVENUE, ST VITAL REC FUND, \$760.00, SD DEPT OF REVENUE, MV COLLECTIONS, \$125,021.31, **FLEX SPENDING:** ONE RECIPIENT, \$89.00, ONE RECIPIENT, \$208.33, ONE RECIPIENT, \$120.00, ONE RECIPIENT, \$200.00, **GRAND TOTAL: \$146,779.01**
ACCOUNTS PAYABLE 8-19-11 COMMISSIONERS: PORTA PROS INC, AUG PORTA POTTY-LK ACCESS, \$185.50, LAKE COUNTY TREASURER, JULY ACH DEPOSIT FEES, \$44.00, MADISON DAILY LEADER, JUNE 21 MINUTES, \$603.30, INFOTECH SOLUTIONS, JULY SERVICES, \$3.00, SUBWAY, MTG EXP, \$30.39, SDACC, CONV REG-WOLLMANN, \$160.00, **ELECTIONS:** SOFTWARE SERVICES, JULY SERVICES, \$80.00, **JUDICIAL SYSTEM:** GR PLAINS PSYCHOLOGICAL, SERVICES, \$1,510.00, PARENT, PHILIP R, AUG PUBLIC DEFENDER CONTRACT, \$4,770.41, HANSEN, JOANN, JUROR FEE/MILEAGE, \$50.74, WETTLAUFER,

CARLY, JUROR FEE/MILEAGE, \$64.80, WEST GROUP PAYMENT CENTER, JULY ONLINE SERVICES, \$577.53, **AUDITORS OFC:** SOFTWARE SERVICES, JULY SERVICES, \$900.00, INFOTECH SOLUTIONS, JULY SERVICES, \$99.00, MICROFILM IMAGING SYS, SERVICES, \$35.00, SUBWAY, MTG EXP, \$7.60, SDACC, CONV REG, \$160.00, QWEST, JUL-AUG SERVICE, \$71.47, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$9.98, **TREASURERS OFC:** SOFTWARE SERVICES, JULY SERVICES, \$480.00, MADISON DAILY LEADER, TAX DEED SALE, \$25.34, CENTURY BUSINESS PROD, COPIER MAINT, \$25.00, CENTRAL BUSINESS SUPPLY, LEGAL PAPER, \$6.70, MADISON INSTANT PRINTING, SUPPLIES, \$349.74, OFFICE PEEPS, SUPPLIES, \$176.85, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$5.92, SDACC, CONV REG, \$160.00, QWEST, JUL-AUG SERVICE, \$50.52, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$2.75, **IT:** INFOTECH SOLUTIONS, JULY BACKUP SERVICE/REPAIRS, \$1,045.00, **STATES ATTY OFC:** INFOTECH SOLUTIONS, JULY SERVICES, \$222.00, QWEST, JUL-AUG SERVICE, \$71.08, VERIZON WIRELESS, AUG SERVICE, \$23.57, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$4.28, **GOV'T BLDG:** INFOTECH SOLUTIONS, JULY SERVICES, \$33.00, TRANE U.S. INC, PARTS/LABOR, \$7,235.64, CAMPBELL SUPPLY, SUPPLIES, \$42.48, JOHNSTONE SUPPLY, FAN MOTOR, \$153.45, MADISON RADIOSHACK, PHONE BLOCK-4H, \$13.99, OFFICE PEEPS, DOOR SIGN, \$13.50, FARM PLAN, PARTS/LABOR, \$95.99, PORTA PROS INC, AUG PORTA POTTY-4H, \$95.50, PRO-BUILD, SUPPLIES, \$80.85, CHEMCO INC, SUPPLIES, \$237.40, QWEST, JUL-AUG SERVICE, \$41.51, SHRED-IT SIOUX FALLS, SERVICE, \$74.46, VERIZON WIRELESS, AUG SERVICE, \$39.09, BUREAU OF ADM, LONG DISTANCE CALLS, \$1.27, BUD'S CLEAN UP SERVICE, JULY SERVICE, \$140.47, NORTHWESTERN ENERGY, UTILITIES, \$12.26, **DIRECTOR OF EQUALIZATION:** INFOTECH SOLUTIONS, JULY SERVICE, \$177.75, QWEST, JUL-AUG SERVICE, \$50.52, VERIZON WIRELESS, AUG SERVICE, \$23.57, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$8.16, SOFTWARE SERVICES, JULY SERVICES, \$440.00, **REGISTER OF DEEDS:** INFOTECH SOLUTIONS, JULY SERVICES, \$66.00, OFFICE PEEPS, SUPPLIES, \$16.69, QWEST, JUL-AUG SERVICE, \$29.96, BUREAU OF ADM, LONG DISTANCE CALLS, \$2.43, **VETERANS SERVICE OFFICE:** QWEST, JUL-AUG SERVICE, \$12.07, BUREAU OF ADM, LONG DISTANCE CALLS, \$1.43, **SHERIFF'S OFFICE:** ONE RECIPIENT, INS DEDUCTIBLE REIMBURSEMENT, \$500.00, MADISON COMMUNITY HOSP, BL ALCOHOLS, \$744.00, INFOTECH SOLUTIONS, JULY SERVICES, \$198.00, MADISON INSTANT PRINTING, FOLDERS, \$15.00, OFFICE PEEPS, ENVELOPES, \$116.29, STEVE'S TIRE & SERVICE, REPAIRS, \$408.85, WEST GROUP PAYMENT CENTER, BOOKS, \$679.25, **COUNTY JAIL:** NORTHLAND FAMILY PRACTICE, PRISONER SERVICES, \$82.00, PAMIDA, PRISONER MEDS, \$8.00, LEWIS DRUG, PRISONER MEDS, \$40.22, BEADLE COUNTY SHERIFF, FEMALE HOUSING, \$130.00, BROOKINGS CO SHERIFF, FEMALE HOUSING, \$780.00, MINNEHAHA CO REGIONAL, JUV HOUSING, \$420.00, INFOTECH SOLUTIONS, JULY SERVICES, \$78.00, QWEST, JUL-AUG SERVICE, \$112.03, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$28.35, NORTHWESTERN ENERGY, UTIL, \$38.81, BROWN'S CLEANING, JULY LAUNDRY SERVICE, \$500.00, SUNSHINE FOODS, PRISONER MEALS, \$2,084.00, **SEARCH AND RESCUE:** INFOTECH SOLUTIONS, JULY SERVICES, \$3.00, M & T FIRE & SAFETY INC, TOOLS, \$450.00, PROSTROLLO MOTOR CO, AC REPAIR, \$337.97, STURDEVANT'S AUTO, SUPPLIES, \$14.58, QWEST, JUL-AUG SERVICE, \$29.96, NORTHWESTERN ENERGY, UTIL, \$14.16, **SUPPORT OF POOR:** INFOTECH SOLUTIONS, JULY SERVICES, \$33.00, QWEST, JUL-AUG SERVICE, \$20.95, **CARE OF AGED:** INTERLAKES COMM ACTION, AUG COMM SVC WORKER HRS, \$666.67, **MENTAL ILLNESS BOARD:** AVERA MCKENNAN HOSPITAL, MI SERVICES, \$618.00, LEWIS & CLARK BHS, MI HEARING, \$298.00, SLOWEY COURT REPORTING, MI HEARING, \$82.50, CODY, DENISE, MI HEARING, \$15.00, DIETRICH, DONNA, MI HEARING, \$195.94, SWANDA, KAREN, MI HEARING, \$15.00, YANKTON CO SHERIFF'S OFC, MI SERVICES, \$100.00, HOSMER, DAVID M, MI CRT APPT ATTY, \$79.33, THURMAN, CREIGHTON, MI ATTY FEE, \$318.34, **COUNTY EXTENSION:** INFOTECH SOLUTIONS, JULY SERVICES, \$3.00, CENTRAL BUSINESS SUPPLY, SUPPLIES, \$12.20, LOOPY'S, SUPPLIES, \$28.75, MADISON ACE HARDWARE, SUPPLIES, \$30.48, MADISON DAILY LEADER, AD, \$57.75, BLOM, GLENDA, POSTAGE, \$11.90,

FOUT, ABBIE, JULY TVL/SUBSISTENCE, \$262.55, QWEST, JUL-AUG SERVICE, \$80.48, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$12.18, NORTHWESTERN ENERGY, UTIL, \$9.00, PAMIDA, SUPPLIES, \$105.80, SUNSHINE FOODS, SUPPLIES, \$39.67, **WEED CONTROL:** INFOTECH SOLUTIONS, JULY SERVICES, \$3.00, PULFORD'S AUTO PARTS, PARTS, \$155.95, VERIZON WIRELESS, AUG SERVICE, \$23.59, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$15.72, **PLANNING & ZONING:** INFOTECH SOLUTIONS, JULY SERVICES, \$33.00, CENTRAL BUSINESS SUPPLY, SUPPLIES, \$107.48, OFFICE PEEPS, SUPPLIES, \$172.82, QWEST, JUL-AUG SERVICE, \$29.96, BUREAU OF ADM, LONG DISTANCE CALLS, \$7.59, **ENV SPECIALIST:** INFOTECH SOLUTIONS, JULY SERVICES, \$33.00, HAAKINSON, EMILY, MILEAGE, \$46.25, QWEST, JUL-AUG SERVICE, \$29.96, VERIZON WIRELESS, AUG SERVICE, \$38.52, **HWY ROAD & BRIDGE:** AVERA QUEEN OF PEACE, RANDOM DRUG TESTING, \$54.90, ARAMARK UNIFORM SERVICES, APRON/RUGS, \$64.04, CAMPBELL SUPPLY, SUPPLIES, \$102.12, FARM PLAN, SENDER, \$120.00, G & H DISTRIBUTING INC, PARTS, \$3.60, GRAVEL PIT CO, OVERSIZE ROCK, \$782.95, PRO-BUILD, SUPPLIES, \$81.90, PROSTROLLO MOTOR CO, PARTS, \$128.68, PULFORD'S AUTO PARTS, PARTS, \$350.91, STURDEVANT'S AUTO PARTS, PARTS, \$4.83, HURON CULVERT & TANK CO, CULVERTS, \$9,346.80, CENTRAL BUSINESS SUPPLY, SUPPLIES, \$40.65, PAMIDA, SUPPLIES, \$27.45, MYRL & ROY'S PAVING INC, HOT MIX, \$10,368.00, GRAHAM TIRE SF NORTH, TIRES, \$384.50, JEBRO INC, ROAD OIL, \$11,793.30, XCEL ENERGY, UTIL, \$8.76, QWEST, JUL-AUG SERVICE, \$71.08, VERIZON WIRELESS, AUG SERVICE, \$94.33, INFOTECH SOLUTIONS, JULY SERVICES, \$3.00, SD DEPT OF TRANSPORTATION, SIGN, \$37.60, SNAP-ON TOOLS CORP, POCKET IQ SCANNER, \$585.00, **911 COMM CENTER:** INFOTECH SOLUTIONS, JULY SERVICES, \$33.00, F & M OIL COMPANY, LP GAS, \$135.80, ITC, AUG SERVICES, \$115.55, QWEST, JUL-AUG SERVICE, \$403.78, TRIOTEL COMMUNICATION, AUG SERVICES, \$167.53, VERIZON WIRELESS, AUG SERVICE, \$23.57, BUREAU OF ADM, LONG DISTANCE/FAX CALLS, \$3.09, **EMA:** INFOTECH SOLUTIONS, JULY SERVICES, \$3.00, QWEST, JUL-AUG SERVICE, \$68.41, VERIZON WIRELESS, AUG SERVICE, \$28.57, BUREAU OF ADM, LONG DISTANCE CALLS, \$5.58, MOTOROLA SOLUTIONS INC, SOFTWARE, \$316.00, KJAM-FM, NAT'L NIGHT OUT AD, \$200.00, MADISON DAILY LEADER, NAT'L NIGHT OUT AD, \$213.30, **GOVERNMENT BUILDING FUND:** REDLINGER BROS PLBG & HTG, HVAC/ELEC RETROFIT PROJECT 1ST PYMT, \$113,083.25, **SAR DONATIONS:** F & M OIL COMPANY, LP GAS, \$38.36, MADISON DAILY LEADER, PANCAKE FEED ADS, \$276.00, SUNSHINE FOODS, PANCAKE FEED SUPPLIES, \$628.19, **GRAND TOTAL: \$182,954.09.**

MEETINGS ATTENDED:

Commissioners Wollmann and Bohl attended the Sioux Valley Commissioners Assn quarterly meeting at Deuel County. Commissioner Giles attend the East Dakota Transit meeting. Commissioner Wollmann discussed NACO, National County Day in April, the courthouse being on the National Historic Registry, and attended meetings for SD DOT, Public Library and Water Quality.

IBC CODE:

Ken Meyer, St Atty, Debra Reinicke, Zoning, and Gary Zay, DesignArc, were present to discuss the 2009 International Building Code ordinance. Meyer discussed how ag properties are included in the ordinance. Zay discussed Reinicke requiring stamped truss drawings. The IBC ordinance needs modification, deleting the appendix and determining when inspections are needed. The board agreed inspections are not necessary on all structures. The board directed Meyer to look thru the ordinance process and find the proper procedure to amend the 2009 IBC ordinance.

DRAINAGE BOARD:

Motion by Bohl, second by Wollmann, to enter into a drainage board. Motion carried.

OCCUPANCY FOR UNDERGROUND CONSTRUCTION:

Gary Pitts and David Pitts were present to discuss their application for occupancy for underground construction on county roads right-of-way on property located at west side of NE1/4 13-106-53 to

west side of sE1/2 12-106-53, excavation street address: R38 under 234th St and nearest intersection street R35 454th Ave to east, boring tile under county road. Motion by Giles, second by Bohl, to approve application. Motion carried.

REGULAR SESSION:

Motion by Wollmann, second by Bohl, to adjourn as a drainage board and return to the regular session. Motion carried.

BUDGET DISCUSSION:

Auditor Janke discussed the cuts and additions to the 2012 budget that were made at the previous commission meeting. After the changes were made, \$195,015 cash will be applied to the general fund. Utility values will be provided before the provisional budget hearing. If there is any growth from the utility values, the board directed Janke to adjust in the contingency budget. Motion by Giles, second by Bohl, to approve the provisional budget and adjust in the contingency budget as needed. Motion carried.

DRAINAGE BOARD:

Motion by Wollmann, second by Bohl, to enter into a drainage board. Motion carried.

DRAINAGE HEARINGS:

Debra Reinicke, Drainage Officer, presented the following drainage applications to the board.

DRAINAGE APPLICATION 11-09 Jeff Cole %Jon Bunkers, NE1/4 Section 7-107-52, Leroy Twp, new tile. Dale and Jon Bunkers were present to discuss the tiling project. Chris & Mike Downs discussed their concerns with this tiling project. Chris Downs suggests solving the problem not just the fixes. Motion by Giles, second by Wollmann, to table this drainage permit application until September 6, 2011 at 11:30 a.m. to get input from other township officials. Motion carried.

Chairman Pedersen asked Dale Bunkers his thoughts about a committee of township officials to discuss drainage issues and procedures.

DRAINAGE APPLICATION 11-10 Dale Schut, S1/2 of Section 34-106-52, Lakeview Twp, new tile. Dale Schut was present to discuss the tiling project. Schut and Darin Greenhoff have been working together on their tiling projects. U.S. Fish and Wildlife have been notified but did not attend the meeting. Motion by Giles, second by Wollmann, to approve drainage application. Motion carried.

DRAINAGE APPLICATION 11-11 Darin Greenhoff, S1/2 of NE1/4 Section 34-106-52, Lakeview Twp, new tile. Darin Greenhoff was present to discuss the tiling project. Greenhoff and Darin Schut have been working together on their tiling projects. U.S. Fish and Wildlife have been notified but did not attend the meeting. Motion by Bohl, second by Giles, to approve drainage application. Motion carried.

REGULAR SESSION:

Motion by Wollmann, second by Bohl, to adjourn as a drainage board and return to the regular session. Motion carried.

RIGHT-OF-WAY EASEMENT:

Scott Mathison, Hwy Supt., and Heath Thompson, Kingbrook Rural Water System Inc., discussed an easement for land described as Lot 2 and 3 of Lake County subdivision in the NE1/4 of Section 3-T105N-R54, west of the 5th p.m., Lake County SD. The county to grant a perpetual easement with the right to install and lay, and thereafter use, operate, inspect, repair, remove, maintain, the water pipes, connections, valves, and other devices used in connection with the operation of a rural water system. States Atty Meyer suggested one change to the document. Motion by Giles, second by Bohl, to approve the right-of-way easement as modified. Motion carried.

RESIGNATION/911:

Motion by Wollmann, second by Bohl, to accept the resignation of Shane Spargur, 911 Comm Center, effective July 19, 2011. Motion carried.

APPRECIATION:

The board appreciates the service of Cory Heidelberger who has resigned from the Lake County Water Quality Committee effective August 10, 2011.

NON-PROFIT ENTITIES/ANNUAL REPORT:

Auditor Janke discussed the annual reports from the non-profit entities. The annual reports do not have to be audited. The board would like all reports submitted before the annual budget is approved each year.

REPORTS REVIEWED:

Community Health Nurse quarterly April-May-June 2011 report. The following July 2011 reports were received and placed on file: Register of Deeds fees collected \$6,862.50, Sheriff report fees collected \$4,426.57, Auditor's Account with the Treasurer \$5,484,982.66 in all accounts.

ADJOURNMENT:

There being no further business to come before the board, the chairman at 11:30 a.m. adjourned the meeting until September 6, 2011 at 9 a.m.

/s/Roberta Janke
Roberta Janke
Lake County Auditor

/s/Scott Pedersen
Scott Pedersen
Chairman, Lake County Commission

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