

## LAKE COUNTY COMMISSION MINUTES

AUGUST 2, 2011

The Board of Lake County Commissioners met in regular session on August 2, 2011 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Scott Pedersen, and Kelli Wollmann. Absent: Roger Hageman. Chairman Pedersen called the meeting to order.

### **AGENDA APPROVED:**

Motion by Wollmann, second by Bohl, to approve the agenda of August 2, 2011. Motion carried.

### **MINUTES APPROVED:**

Motion by Giles, second by Wollmann, to approve the minutes of July 19, 2011. Motion carried.

### **PAYROLL APPROVED:**

Motion by Bohl, second by Wollmann, to approve the payroll of July 11-24, 2011. Motion carried.

COMMISSIONERS: \$1,990.00; AUDITORS OFC: \$3,965.30; TREASURERS OFC: \$3,925.58; STATES ATTY OFC: \$5,148.52; GOVT BLDGS: \$3,856.80; DIR EQUALIZATION OFC: \$4,326.40; REGISTER DEEDS OFC: \$2,699.18; VSO: \$199.20; SHERIFF OFC: \$9,075.96; JAIL: \$4,289.20; EMA: \$1,399.44; 911 COMM CENTER: \$6,555.87; ROAD & BRIDGE: \$17,682.58; CHN: \$1,237.77; WIC: \$474.79; EXTENSION: \$1,087.80; ZONING: \$1,168.20; ENVIRONMENTAL SPECIALIST: \$1,200.00. GRAND TOTAL \$70,282.59.

### **DOE/VOLUNTEER IN OFFICE:**

Shirley Ebsen, Director of Equalization, presented Curtis Brooks to the board. He would like to volunteer in the equalization office. He has previously worked in an equalization office in another county. Motion by Wollmann, second by Giles, to approve Curtis Brooks, volunteer, in the Lake County Equalization office. Motion carried.

### **ELECTRONIC DATA/GIS:**

Ebsen requested a policy from the commission on requests for public records sent electronically. This would include policy and pricing. The board asked States Attorney's office to contact the various offices in the county and see what information is being requested. Ebsen reported the GIS contract will not be finished by July 31, 2011. Because this project has been reassigned it will not be completed until the end of the year.

### **RESOLUTION 11-15/BUDGET SUPPLEMENT:**

Motion by Giles, second by Bohl, to approve chairman to sign Resolution 11-5. Motion carried.

### **RESOLUTION 11-15 FOR SUPPLEMENTAL BUDGET**

WHEREAS, it is necessary to supplement the 2011 Annual Budget in order to carry on the indispensable functions of Lake County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Lake County Commission on the 2<sup>nd</sup> day of August, 2011 at 9:10 a.m. in the Commission Meeting Room, pursuant to due notice; now, therefore be it

RESOLVED by the Lake County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable function of Government, to-wit:

Government Building Fund budget (23300X4353161) \$850,000.00

Voting aye: Bohl, Giles, Pedersen, Wollmann Voting nay: none

Dated this 2<sup>nd</sup> day of August 2011.

APPROVED BY THE COUNTY COMMISSION:

/s/Scott Pedersen

Scott Pedersen, Chairman

ATTEST:

/s/Roberta Janke

Roberta Janke, Auditor

**911 COMM CENTER/2012 BUDGET:**

Julie Wegener, 911 Supervisor, met with the board to discuss the 2012 budget request. She discussed the need to hire one part-time employee as two part-timers have resigned. She discussed the communications upgrade for 2012, grant received for 911 telephone equipment upgrade for 2011, virtual PSAP deadline to meet 2-person rule, and meeting set for August 4, 2011 with RACOM technicians and ZETRON engineer.

**CULVERTS/BRIDGE INSPECTIONS-HWY DEPT:**

Scott Mathison, Hwy Supt., and Mark Junker, Aason Engineering, met with the board to discuss recent bridge inspections. Junker reported on his inspection of the township bridge in Nunda Twp sections 31 and 32, 226 St. He reported the bridge is in fair condition, can carry legal loads, has an approximate life of an additional 10 to 20 years, and will require ongoing maintenance. Duane Phelps reported the water gets between the planks and undermines. Mike Downs reported this has been repaired three times since 2008 and he has public safety concerns. Commissioner Hageman had asked him to do some measuring which he did. Downs has concerns about roads in Leroy Twp. The board asked Don Thomson to work with Leroy Twp officials and Mike Downs. An appointment has been scheduled for August 16, 2011 on this matter.

**LAKE HERMAN OUTLET:**

Mathison and Junker discussed the Lake Herman outlet, CIP box culvert triple 6' x 3'. Junker presented a repair and posting recommendation report from 2007 and pictures taken in 2007 and 2011 to the board. Junker recommends replacement of this box culvert. The board asked Mathison to move this project to the top of the list of projects and start the preliminary planning for this project. Don Thomson, EMA, to check for grants available.

**WORK ORDER CONSULTANT SERVICES:**

Mathison presented work order no LGA-27-11, agreement no 410491, dated May 5, 2011 with Aason Engineering Company Inc for project BRO 8040 (15) PCN 00ZB, project type design at structure 1/9E & 1N of Rutland over Battle Creek SN40-219-060. Motion by Bohl, second by Giles, to approve chairman to sign work order. Motion carried.

**INDIGENT #11-4:**

Peggy Young, Welfare Manager, discussed an application for utility, rent, heating, and daycare assistance for Indigent #11-4. Motion by Giles, second by Wollmann, to authorize Young up to \$2,000 in assistance for Indigent 11-4 with contract for repayment signed. Motion carried.

**SUPPORT OF POOR/2012 BUDGET:**

Peggy Young, Welfare Manager, discussed the 2012 budget request for the Support of Poor budget. Young discussed the catastrophic relief program and professional service line of the budget. Auditor Janke suggested lowering the professional services line of that budget based on the past 3 years expenditures.

**2012 BUDGET REQUESTS:**

Peggy Young and Deb Blanchette were present to discuss the 2012 budget request for the Food Pantry. Commissioner Wollmann recuses herself.

Sue Larson, John Hess, Dale Nighbert and 3 others were present to discuss the 2012 budget request for the Lake County Historical Society/Smith-Zimmerman Museum.

Commissioner Wollmann back in meeting.

**DRAINAGE BOARD:**

Motion by Bohl, second by Wollmann, to enter into a drainage board. Motion carried

**DRAINAGE DISCUSSION/ROBERT BAUMBERGER:**

Debra Reinicke, Drainage officer, and Robert Baumberger met with the board to discuss his drainage application. Commissioner Hageman wanted the entire board to review this drainage application. Landowner is Kathleen Staebell and legal description of land is SW1/4 Section 1 Twp 106 Range 51, Wentworth Twp. Motion by Giles, second by Bohl, to approve drainage application. Motion carried.

**DRAINAGE BOARD:**

Motion by Giles, second by Wollmann, to adjourn as a drainage board. Motion carried.

**ADJUSTMENT BOARD:**

Motion by Wollmann, second by Bohl, to enter into a board of adjustment. Motion carried.

**BLDG PERMIT FEES:**

Debra Reinicke, Zoning Officer, discussed waiving building permit fees for individuals that have lost property due to an act of God. Motion by Bohl to approve waiving building permit fees due to an act of God on an individual basis. Motion died for lack of a second.

**REGULAR SESSION:**

Motion by Wollmann, second by Bohl, to adjourn as a board of adjustment and return to the regular session. Motion carried.

**GOVT BLDGS/2012 BUDGET REQUEST:**

Derrick Shoenrock, Bldgs & Grounds Supt., met with the board to discuss the 2012 budget request for the Buildings and Grounds Dept. He discussed the following: sidewalk upgrades, courthouse building top is flaking & peeling/estimate from KARR to cap the top, privacy wall in CHN office, carpet in the election room, and utilities should decrease when building project is completed.

**ENVIRONMENTAL SPECIALIST/2012 BUDGET:**

Emily Haakinson, Environmental Specialist, met with the board to discuss the 2012 budget request for the Environmental Specialist office. She discussed: travel & conference expenses, county car use, advertising, and fridge purchase for water samples.

**DRAINAGE BOARD:**

Motion by Giles, second by Wollmann, to enter into a board of drainage. Motion carried.

**DRAINAGE HEARINGS:**

Debra Reinicke, Drainage Officer, presented the following drainage applications to the board.

**DRAINAGE APPLICATION 11-7: Milo Stip Trust, Donald Threadgold, Dale Bunkers**, NE1/4 of Section 15-105-53, Orland Twp., new tile. Dale and Jon Bunkers were present to discuss the tiling project. Mike Norgaard, representative for Wayne Budde, was present to discuss his concerns about the proper size of tile for acres being drained which may lead to future problems. Steve Strom was present to discuss his concerns: the tile is intricate, end of a tile had been plugged for 20 years, wait and see how this affects the situation since this tile has been cleaned out. The Bunkers have the paperwork that Norgaard would like to see. Motion by Giles, second by Wollmann, to table this drainage application for two weeks for parties to work out a plan. Motion carried.

**DRAINAGE APPLICATION 11-8: Hess Family Living GTrust, John Hess**, SE1/4 of Section 20-106-52, Lakeview Twp, new tile. John Hess met with the board to discuss the tiling project.

Reinicke reported a representative of the U.S. Fish and Wildlife would not be present. Motion by Giles, second by Bohl, to approve drainage application. Motion carried.

Hess also presented pictures of a shallow outlet, 4 ½ feet wide, under Hwy 19. The board asked Emily Haakinson to look at this area and advised Hess to contact the SD DOT.

**REGULAR SESSION:**

Motion by Giles, second by Wollmann, to adjourn as a drainage board and return to the regular session. Motion carried.

**AMERT CONSTRUCTION/IBC CODE:**

Richard Amert, Amert Construction, met with board to discuss the recent IBC code inspection at Lake County International. Gary Zay, DesignArc, was also present. They reviewed with the board a list of 7 items that need to be addressed. Amert to call Zay when ready for final inspection.

**SHERIFF DEPT/2012 BUDGET REQUEST:**

Roger Hartman, Sheriff, met with the board to request 2 computers which were omitted from his original budget request. Commissioner Giles discussed backup storage space with Infotech for the Sheriff's Dept.

**ROAD & BRIDGE DEPT/2012 BUDGET:**

Scott Mathison, Hwy Supt, met with the board to discuss the 2012 budget request of the Road & Bridge Dept. He discussed: increased costs for fuel and other line items in the road & bridge budget, the approximate \$192,000 in additional motor vehicles fees for 2012 and the approximate \$96,000 in MV fees collected from July-Dec 2011. He would like to see the increase in MV fees from July-Dec 2011 designated for the Lake Herman outlet project.

**RECESS FOR LUNCH:**

The board recessed at 1:45 p.m. until 2 p.m. for lunch.

**ACCOUNTS PAYABLE:**

Motion by Giles, second by Wollmann, to approve the following accounts payable (2). Motion carried.

**ACCOUNTS PAYABLE 7-29-11 GENERAL WITHHOLDINGS:** AFLAC, CANCER-INT CARE PREMIUM, \$1,270.04, JOHNSON RODENBURG, ONE RECIPIENT, \$450.00, LAKE COUNTY TREASURER, RE TAXES, \$55.00, LAKE CO TREASURER, WITHHOLDINGS, \$9,524.00, SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$8,719.78, SD SUPP RETIREMENT PLAN, JULY 11 COLLECTIONS, \$892.50, DAKOTA EYE CARE, AUG 11 UPGRADE PREMIUM, \$315.32, WELLMARK BCBS OF SD, AUG 11 PREMIUM, \$1,607.36, **COMMISSIONERS:** ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$28.81, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$36.10, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$405.61, SIOUX VALLEY ENERGY, BRANT LK SIRENS (3), \$114.59, MIDCONTINENT COMM, SERVICE, \$7.56, **AUDITORS:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$760.04, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$19.35, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$21.66, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$811.22, MIDCONTINENT COMM, SERVICE, \$22.26, **TREASURERS:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$710.50, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$19.35, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$21.66, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$1,216.83, **STATES ATTY:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$951.09, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$19.35, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$21.66, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$405.61, MIDCONTINENT COMM, SERVICE, \$29.68, **GOVT BLDGS:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$694.20, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$19.35, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$21.66, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$811.22, MIDCONTINENT COMM, SERVICE, \$7.42, **EQUALIZATION:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$778.74, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$20.96, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$23.46, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$1,318.23, MIDCONTINENT COMM, SERVICE, \$22.26, **REGISTER OF DEEDS:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$510.21, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$11.18, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$14.44, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$405.61, MIDCONTINENT COMM, SERVICE, \$14.84, **VETERANS SERVICE OFFICE:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$35.86, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$.97, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$1.08, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$60.84, **SHERIFF:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$2,210.14, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$38.70, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$43.32, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$2,433.66, **JAIL:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$1,109.86, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$20.66, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$28.88, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$1,622.44, MIDCONTINENT COMM, SVC/SHERIFF, \$81.62, VERIZON WIRELESS, SERVICE, \$154.35, **CORONER:** ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$6.45, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$7.22, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$405.61, **SUPPORT OF POOR:** MIDCONTINENT COMM, SERVICE, \$7.42, **COMMUNITY HEALTH**

**NURSE:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$205.50, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$6.45, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$7.22, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$405.61, **EXTENSION:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$200.94, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$6.45, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$7.22, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$405.61, MIDCONTINENT COMM, SERVICE, \$7.42, **WEED:** MIDCONTINENT COMM, SERVICE, \$7.42, **PLANNING & ZONING:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$210.27, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$4.84, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$5.42, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$304.21, MIDCONTINENT COMM, SERVICE, \$7.42, **ENVIRONMENTAL SPECIALIST:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$113.48, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$6.45, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$7.22, **ROAD WITHHOLDINGS:** AFLAC, CANCER-INT CARE PREMIUM, \$365.54, LAKE COUNTY TREASURER, RE TAXES, \$87.00, LAKE CO TREASURER, WITHHOLDINGS, \$4,133.97, SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$3,098.28, SD SUPP RETIREMENT PLAN, JULY 11 COLLECTIONS, \$660.00, DAKOTA EYE CARE, AUG 11 UPGRADE PREMIUM, \$166.12, WELLMARK BCBS OF SD, AUG 11 PREMIUM, \$539.02, **HWY ROAD & BRIDGE:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$2,983.78, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$77.40, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$86.64, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$4,461.71, SIOUX VALLEY ENERGY, HWY 34 LIGHTS, \$124.80, MIDCONTINENT COMM, SERVICE, \$7.42, **911 WITHHOLDINGS:** AFLAC, CANCER-INT CARE PREMIUM, \$66.86, LAKE CO TREASURER, WITHHOLDINGS, \$1,639.39, OFFICE CHILD SUPPORT ENF, CHILD SUPPORT, \$154.15, SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$1,160.04, SD SUPP RETIREMENT PLAN, JULY 11 COLLECTIONS, \$45.00, DAKOTA EYE CARE, AUG 11 UPGRADE PREMIUM, \$37.54, WELLMARK BCBS OF SD, AUG 11 INS PREMIUM, \$73.82, **911 COMM CENTER:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$1,086.90, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$32.25, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$36.10, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$2,028.05, MIDCONTINENT COMM, SERVICE, \$7.42, QWEST, JULY SERVICES, \$909.53, SIOUX VALLEY ENERGY, SERVICE, \$88.31, **EMA WITHHOLDINGS:** AFLAC, CANCER-INT CARE PREMIUM, \$79.14, LAKE CO TREASURER, WITHHOLDINGS, \$450.23, SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$298.87, DAKOTA EYE CARE, AUG 11 UPGRADE PREMIUM, \$3.32, **EMA:** SD RETIREMENT SYSTEM, JULY 11 COLLECTIONS, \$263.01, ASSURANT EMPLOYEE BENEFIT, AUG 11 LIFE INS PREMIUM, \$5.48, DAKOTA EYE CARE, AUG 11 VISION PREMIUM, \$6.14, WELLMARK BCBS OF SD, AUG 11 HEALTH INS PREMIUM, \$344.77, MIDCONTINENT COMM, SERVICE, \$14.84, **LEPC:** SIOUX VALLEY WIRELESS, WEB HOSTING, \$19.95, **GRAND TOTAL: \$68,961.73**

**ACCOUNTS PAYABLE 8-5-11 COMMISSIONERS:** FARMERS AG CENTER, CREDIT, (\$30.24), PITNEY BOWES, POSTAGE METER, \$1.41, **ELECTIONS:** PITNEY BOWES, POSTAGE METER, \$27.39, **JUDICIAL:** CALLIES, KIM E, TRANSCRIPTIONS, \$600.80, **JUROR-WITNESS FEES/MILEAGE:** BLACK, FRANKLIN, \$110.36, HAKEMAN, KIM, \$104.44, LARSON, DANIEL, \$129.60, RIEDEL, HALLEY, \$101.48, SCHLISNER, GRAYDON, \$116.28, SPOTANSKE, SCOTT, \$111.84, BACKUS, DEANNA, \$25.92, BURGER, SEAN, \$25.18, GORRY, EMILY, \$25.92, JATON, RODNEY, \$28.88, LAMER, MOLLIE, \$34.80, OLIVIER, SARAH, \$25.18, RECK, KAYLA, \$25.18, STEFFENSMEIER, BRANDON, \$20.74, TOKHEIM, JOHN, \$31.10, PITNEY BOWES, POSTAGE METER, \$22.05, **AUDITORS:** BEST BUSINESS PRODUCTS, COPIER MAINT/USAGE, \$35.88, CENTRAL BUSINESS SUPPLY, TONER, \$92.99, PITNEY BOWES, POSTAGE METER, \$55.81, BUREAU OF ADM, JUNE BIT BILLING, \$5.00, WEST GROUP PAYMENT CENTER, 2011 SDCL BOOKS, \$195.75, A & B BUSINESS, CHAIR, \$130.00, **TREASURERS:** GREGORY COUNTY SHERIFF, SERVICES, \$32.40, WEST GROUP PAYMENT CENTER, SUPPLEMENT, \$16.00, PITNEY BOWES, POSTAGE METER, \$108.33, A & B BUSINESS, TONER, \$179.98, PITNEY

BOWES, POSTAGE METER, \$2.36, OFFICE PEEPS, MARKERS, \$5.11, BUREAU OF ADM, JUNE BIT BILLING, \$15.00, OFFICE PEEPS, FAX MACHINE, \$251.00, **STATES ATTY:** ONE RECIPIENT, TRAVEL REIMBURSEMENT, \$772.30, GUST, SHELLI L, MEAL, \$4.49, A & B BUSINESS, PRINTS, \$28.00, PITNEY BOWES, POSTAGE METER, \$18.65, WEST GROUP PAYMENT CENTER, 2011 SDCL BOOKS, \$249.50, **GOVT BLDGS:** CHEMCO INC, SUPPLIES, \$440.39, TIMMER SUPPLY, SUPPLIES, \$110.91, HILLYARD/SIOUX FALLS, SUPPLIES, \$344.43, OFFICE PEEPS, PENS, \$29.20, COLONIAL RESEARCH, SUPPLIES, \$445.85, DETCO, SUPPLIES, \$857.58, F & M OIL COMPANY, FUEL, \$359.63, MADISON ACE HARDWARE, SUPPLIES, \$74.38, CITY OF MADISON, UTIL-FIELD DREAMS, \$1,687.07, **EQUALIZATION:** MARSHALL & SWIFT, RESIDENTIAL COST HANDBOOK, \$225.57, OFFICE PEEPS, COPIER MAINT/USAGE, \$35.60, PITNEY BOWES, POSTAGE METER, \$52.23, BLANCHETTE, DEBRA, TVL EXP- SF, \$42.43, F & M OIL COMPANY, FUEL, \$128.31, WEST GROUP PAYMENT CENTER, SUPPLEMENT, \$16.00, **REGISTER OF DEEDS:** PITNEY BOWES, POSTAGE METER, \$17.72, BUREAU OF ADM, JUNE BIT BILLING, \$5.00, **VETERANS SERVICE OFFICE:** PITNEY BOWES, POSTAGE METER, \$1.54, **SHERIFF:** CENTRAL BUSINESS SUPPLY, SUPPLIES, \$10.98, GREAT WESTERN BANK, CHECK BLANKS, \$70.43, OFFICE PEEPS, SUPPLIES, \$73.64, PITNEY BOWES, POSTAGE METER, \$9.70, F & M OIL COMPANY, FUEL, \$1,924.65, **JAIL:** DAVISON CO SHERIFF'S OFC, FEMALE HOUSING, \$65.00, BOB BARKER COMPANY INC, SUPPLIES, \$97.72, CITY OF MADISON, UTIL, \$777.29, SUNSHINE FOODS, JULY PRISONER MEALS, \$1,688.00, **CORONER:** WEILAND, TED, WULFF, FEE, \$63.68, **SEARCH AND RESCUE:** PITNEY BOWES, POSTAGE METER, \$.18, CITY OF MADISON, UTIL, \$84.47, **SUPPORT OF POOR:** WEST GROUP PAYMENT CENTER, SUPPLEMENT, \$16.00, PITNEY BOWES, POSTAGE METER, \$2.58, **COMMUNITY HEALTH NURSE:** PITNEY BOWES, POSTAGE METER, \$23.02, **MENTAL ILLNESS BOARD:** GASKINS, DANA, MI SERVICES, \$170.00, CODY, DENISE, MI SERVICES (2), \$24.00, DIETRICH, DONNA, MI SERVICES (2), \$281.13, SWANDA, KAREN, MI SERVICE (2), \$24.00, LINCOLN COUNTY TREASURER, MI SERVICES, \$374.93, LOFTUS, KEVIN J, MI COUNSEL, \$225.40, HOSMER, DAVID M, MI COUNSEL, \$173.89, **EXTENSION:** US POST OFFICE, STAMP ASST, \$199.40, CITY OF MADISON, UTIL, \$391.06, **WEED:** F & M OIL COMPANY, FUEL, \$630.80, PULFORD'S AUTO PARTS, SUPPLIES, \$313.70, FARMERS AG CENTER, SUPPLIES, \$4,620.00, **PLANNING & ZONING:** PITNEY BOWES, POSTAGE METER, \$11.49, **ROAD & BRIDGE:** JOHNSON BROS EXCAVATION, CULVERT WORK, \$1,186.59, PULFORD'S AUTO PARTS, PARTS, \$294.34, DETCO, SUPPLIES, \$342.26, ARAMARK UNIFORM SERVICES, APRONS/RUGS, \$64.04, CONTINENTAL SAFETY EQUIP, GLOVES, \$131.29, MADISON ACE HARDWARE, SUPPLIES, \$23.28, MICHAEL JOHNSON CONST, ROCK, \$941.49, COLE'S PETROLEUM, OIL, \$562.90, WEST GROUP PAYMENT CENTER, SUPPLEMENT, \$16.00, CENTRAL BUSINESS SUPPLY, SUPPLIES, \$11.81, MYRL & ROY'S PAVING, HOT MIX, \$7,610.00, F & M OIL COMPANY, FUEL, \$10,321.62, GRAHAM TIRE SF NORTH, TIRES, \$2,995.19, CITY OF MADISON, UTIL, \$440.06, MIDAMERICAN ENERGY, UTIL-RAMONA, \$8.00, **911 COMM CENTER:** BUREAU INFORMATION & TELE, TTY SVC, \$2,250.00, PULFORD'S AUTO PARTS, BATTERY-911 TOWER, \$99.04, GRAINGER, RELAY-911 TOWER, \$33.12, PITNEY BOWES, POSTAGE METER, \$1.79, **EMA:** PITNEY BOWES, POSTAGE METER, \$1.75, SDEMA, CONF REGS, \$30.00, MOTOROLA SOLUTIONS, SUPPLIES, \$199.00, **BUILDING:** ASSOCIATED CONSULTING, SERVICE TO 7-16-11, \$1,030.50, **LAW LIBRARY:** AMERICAN JUDICATURE SOC, JUDGE DUES, \$75.00, **LEPC:** THOMSON, DONALD, MTG EXP, \$78.17, **FIRE DEPT TRUST: 2011 FIRE PREMIUM REFUND,** CHESTER FIRE DEPARTMENT, \$2,421.55, MADISON FIRE DEPARTMENT, \$24,853.03, NUNDA FIRE DEPARTMENT, \$1,834.76, OLDHAM FIRE DEPARTMENT, \$578.33, RAMONA FIRE DEPARTMENT, \$1,121.15, WENTWORTH FIRE DEPARTMENT, \$3,011.72, **GRAND TOTAL:** \$83,525.62

**FUEL QUOTES:**

The board review the following fuel quotes: Cole's Petroleum ethanol 3.4035 and #2 diesel 3.3475 and F&M Coop ethanol 3.29 and #2 diesel fuel 3.322. Motion by Bohl, second by Giles, to approve the low quote of F&M Coop. Motion carried.

**2012 BUDGET/IT, ELECTIONS, AUDITOR & CONTINGENCY:**

Roberta Janke, Auditor, discussed the Information Technology, Elections, Auditor, and Contingency budgets with the board. She explained the new statewide voter registration system that Secretary of State Gant is working on. The goal of the system called TotalVote is to create a centralized program that will allow the auditor’s office users to access all the voting processes in one system. There are many unknowns on this new system at this time but the software costs will be split 50/50 between the state and counties. Counties are able to use HAVA funds for software and equipment purchases. She discussed: removing the counter in the election office to make it more handicapped accessible and insure privacy while absentee voting, showed the commissioners the surveyor notes from the 1880’s that need to be preserved, discussed drainage maps that need to be preserved in another budget year, and lowering the contingency budget to \$175,000 based on the past 4 years expenditures. Commissioner Wollmann mentioned the need for another handicapped parking spot.

**2012 BUDGET DISCUSSION:**

The board make the following changes to various budgets: reduced \$50,000 from the Search & Rescue Dept building expansion, reduced \$25,000 from the Sheriff Dept for one car, reduced \$100,000 from the Road & Bridge Dept, reduced \$30,000 from the professional service line in the Support of Poor budget, reduced \$1,500 from the East Dakota Transit request, reduced \$5,000 from the LAIC request, reduced \$1,000 from the Madison Public Library request, added \$2,500 for Prairie Village, approved a 50 cent an hour raise for Tim Walburg, Chief Deputy Sheriff Dept, reduced \$4,800 from EMA radio communication narrow banding, approved \$1,500 for 2 computers at the Sheriff’s Dept. Janke suggested the Commission undesignate \$125,242 from the designated for courthouse improvements account in the general fund and apply that cash to budget. Approximately another \$78,000 in cash will be applied to the budget. Janke to make changes for commissioner’s review at the next commission meeting.

**TRAVEL & CONFERENCE REPORTS:**

Don Thomson to attend SD TEPW workshop on August 18, 2011 at Pierre, SD and SDEMA Conference on September 12-15, 2011 at Yankton SD.

Emily Haakinson to attend EDWDD meetings on July 21 and 28, 2011 at Brookings SD.

**ADJOURNMENT:**

There being no further business to come before the board, Chairman Pedersen at 3 p.m. adjourned the meeting until August 16, 2011 at 9 a.m.

/s/Roberta Janke  
Roberta Janke  
Lake County Auditor

/s/Scott Pedersen  
Scott Pedersen  
Chairman, Lake County Commission

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