

LAKE COUNTY COMMISSION MINUTES

December 29, 2011

The Board of Lake County Commissioners met in regular session on December 29, 2011 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order.

AGENDA APPROVED:

Motion by Bohl, second by Hageman, to approve the agenda of December 29, 2011 with the addition of undesignate funds from lake access fund balance. Motion carried.

MINUTES APPROVED:

Motion by Wollmann, second by Hageman, to approve the minutes of December 20, 2011 as corrected in the Sioux Valley Energy/grant section. Motion carried.

PAYROLL APPROVED:

Motion by Giles, second by Bohl, to approve the payroll of December 12-25, 2011. Motion carried.

COMMISSIONERS: \$1,990.00; AUDITORS OFC: \$4,148.15; TREASURERS OFC: \$3,925.58; STATES ATTY OFC: \$5,148.53; GOVT BLDGS: \$3,640.16; DIR EQUALIZATION OFC: \$4,326.40; REGISTER DEEDS OFC: \$2,699.18; VSO: \$199.20; SHERIFF OFC: \$9,779.48; JAIL: \$5,532.77; EMA: \$1,399.44; 911 COMM CENTER: \$7,466.63; ROAD & BRIDGE: \$16,180.83; CHN: \$1,309.88; WIC: \$180.30; EXTENSION: \$1,243.20; ZONING: \$1,168.20. GRAND TOTAL \$70,337.93.

ACCOUNTS PAYABLE APPROVED:

Motion by Wollmann, second by Hageman, to approve the accounts payable. Motion carried. Auditor Janke told commission the Clerk of Courts appearance fee voucher of \$373.96 would be processed last.

Accounts Payable 12-30-11 General Withholdings: Aflac, Cancer-Int Care Premium, \$1,270.04, Johnson Rodenburg, \$450.00, Lake County Treasurer, Re Taxes, \$88.20, Lake Co Treasurer, withholdings, \$9,848.87, SD Retirement System, Dec 11 Collections, \$9,669.51, SD Supp Retirement Plan, Dec 11 Collections, \$867.50, Dakota Eye Care, Jan 12 Emp Upgrade Premium, \$315.32, Wellmark Bcbs of SD, Jan 12 Emp Premium, \$1,533.54, **Commissioners:** Assurant Employee Benefit, Jan 12 Life Ins Premium, \$28.81, Dakota Eye Care, Jan 12 Vision Premium, \$36.10, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$405.61, Sioux Valley Energy, Brant Lk Sirens, \$110.04, Madison Daily Leader, publishing, \$370.67, Hageman, Roger, Mileage, \$50.32, Midcontinent Comm, Service, \$7.56, **Elections:** Software Services, Dec Services, \$60.00, **Judicial System:** Jencks, David, Crt Appt Atty fee, \$328.00, Busser, Monte, Witness Fee/Mileage, \$21.48, **Auditor:** SD Retirement System, Dec 11 Collections, \$861.01, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$19.35, Dakota Eye Care, Jan 12 Vision Premium, \$21.66, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$811.22, Software Services, Dec Services, \$400.00, Marco, Copier Maint, \$29.06, Infotech Solutions, services, \$150.00, Brown & Saenger, supplies, \$304.40, Central Business, supplies, \$122.23, Infotech Solutions, Printer Adapter, \$12.98, McLeods Office Supply, Warrants, \$598.00, Universal Services, Ribbons, \$114.20, Bureau of Adm, Nov Bit Billing, \$5.00, Midcontinent Comm, Service, \$22.26, **Treasurer:** SD Retirement System, Dec 11 Collections, \$760.59, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$19.35, Dakota Eye Care, Jan 12 Vision Premium, \$21.66, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$1,216.83, Software Services, Dec Services, \$260.00, Lake County Treasurer, Postage, \$11.18, Office Peeps, supplies, \$11.13, Qualified Presort Service, Tax Notice service, \$2,000.00, Office Peeps, supplies, \$122.00, Bureau of Adm, Nov Bit Billing, \$15.00, **St Atty:** SD Retirement System, Dec 11 Collections, \$984.53, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$19.35, Dakota Eye Care, Jan 12 Vision Premium, \$21.66, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$405.61, A & B Business, Prints, \$19.71, Midcontinent Comm, Service, \$29.68, West Group Payment Center, Books, \$85.50, **Govt Bldg:** SD Retirement System, Dec 11 Collections, \$691.20, Assurant Employee Benefit, Jan 12

Life Ins Premium, \$19.35, Dakota Eye Care, Jan 12 Vision Premium, \$21.66, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$811.22, Hartford Steam Boiler, Certificate Fee, \$45.00, Campbell Supply, Tarp, \$57.26, Chemco, supplies, \$578.29, Fastenal, Supplies, \$2.94, Madison Ace Hardware, supplies, \$10.46, Pro-Build, supplies, \$80.95, Bud's Clean Up Service, Dec Services, \$140.47, Midcontinent Comm, Service, \$7.42, Shred-It, Service, \$101.58, **Equalization:** SD Retirement System, Dec 11 Collections, \$885.84, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$20.96, Dakota Eye Care, Jan 12 Vision Premium, \$23.46, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$1,318.23, Software Services, Dec Services, \$320.00, F & M Oil Company, Fuel, \$81.20, Midcontinent Comm, Service, \$22.26, **Register of Deeds:** SD Retirement System, Dec 11 Collections, \$607.41, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$11.18, Dakota Eye Care, Jan 12 Vision Premium, \$14.44, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$405.61, Marco, services, \$32.05, Office Peeps, Pens, \$27.05, Bureau of Adm, Nov Bit Billing, \$5.00, Midcontinent Comm, Service, \$14.84, **Veterans Service Office:** SD Retirement System, Dec 11 Collections, \$41.25, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$0.97, Dakota Eye Care, Jan 12 Vision Premium, \$1.08, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$60.84, **Sheriff:** SD Retirement System, Dec 11 Collections, \$2,394.79, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$38.70, Dakota Eye Care, Jan 12 Vision Premium, \$43.32, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$2,433.66, Lake County Treasurer, Postage (Return Books), \$19.04, Decatur Electronics, Antenna Cable, \$105.00, F & M Oil Company, Fuel, \$1,041.60, Pulford's Auto Parts, Filters, \$121.20, West Group Payment Center, Books, \$85.50, **Jail:** SD Retirement System, Dec 11 Collections, \$1,344.42, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$25.80, Dakota Eye Care, Jan 12 Vision Premium, \$28.88, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$1,622.44, Midcontinent Comm, Service, \$81.62, Verizon Wireless, Service, \$181.35, **Coroner:** Assurant Employee Benefit, Jan 12 Life Ins Premium, \$6.45, Dakota Eye Care, Jan 12 Vision Premium, \$7.22, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$405.61, **Search and Rescue:** City of Madison, Util, \$208.58, **Support of Poor:** Midcontinent Comm, Service, \$7.42, **Community Health Nurses:** SD Retirement System, Dec 11 Collections, \$233.87, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$6.45, Dakota Eye Care, Jan 12 Vision Premium, \$7.22, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$405.61, **Care of Aged:** East Dakota Transit, Supplemental Budget, \$1,500.00, **MI Board:** Avera McKennan Hospital, MI Services, \$300.00, Cody, Denise, Swab, MI Hearing, \$15.00, Dietrich, Donna, MI Hearing, \$148.94, Ericsson, Richard, MI Hearing, \$164.00, Slowey Court Reporting, MI Hearing, \$27.50, Swanda, Karen, MI Hearing, \$15.00, **Extension:** SD Retirement System, Dec 11 Collections, \$277.77, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$6.45, Dakota Eye Care, Jan 12 Vision Premium, \$7.22, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$405.61, Midcontinent Comm, Service, \$7.42, Bud's Clean Up Service, Oct-Dec Services, \$114.09, City of Madison, Util, \$368.88, **Weed:** F & M Oil Company, Fuel, \$30.80, SD Dept Of Agriculture, Regs Fee, \$60.00, Weed & Pest Conference, Reg(2), \$250.00, Midcontinent Comm, Service, \$7.42, **Zoning:** SD Retirement System, Dec 11 Collections, \$250.77, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$4.84, Dakota Eye Care, Jan 12 Vision Premium, \$5.42, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$304.21, Midcontinent Comm, Service, \$7.42, **Env Specialist:** SD Retirement System, Dec 11 Collections, \$72.00, **Hwy Withholdings:** Aflac, Cancer-Int Care Premium, \$365.54, Lake County Treasurer, Re Taxes, \$87.00, Lake Co Treasurer, withholdings, \$3,819.60, SD Retirement System, Dec 11 Collections, \$3,367.95, SD Supp Retirement Plan, Dec 11 Collections, \$660.00, Van Den Hemel, Timothy J, Vision Ins Refund, \$31.48, Dakota Eye Care, Jan 12 Emp Premium, \$134.64, Wellmark Bcbs of SD, Jan 12 Emp Premium, \$539.02, **Hwy Road & Bridge:** SD Retirement System, Dec 11 Collections, \$3,247.35, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$77.40, Dakota Eye Care, Jan 12 Vision Premium, \$86.64, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$4,461.71, Lake County Treasurer, Title/Papers, \$9.00, SD Dept of Transportation, Bridge Exp, \$28.96, Johnson Bros Excavation, services, \$4,621.71, R & K Grading, services, \$4,802.50, Driveline Service, Driveline, \$75.00, Aramark Uniform Services, Aprons/Rugs, \$64.04, Campbell Supply, supplies, \$14.17, Carquest Auto Parts, parts, \$175.66, Driveline Service, parts, \$144.11, Fastenal, supplies, \$170.80, Fenton Construction, Rock, \$2,220.00, Pro-Build,

supplies, \$109.89, Pulford's Auto Parts, parts, \$1,968.35, Resykle, supplies, \$44.92, Sturdevant's, parts, \$65.39, Wayne's Repair, parts, \$874.00, Cole's Petroleum, oil, \$308.60, Office Peeps, supplies, \$5.99, F & M Oil Company, Fuel, \$15,026.64, Campbell Supply, supplies, \$28.50, Graham Tire SF North, Tires, \$174.58, City of Madison, Util, \$551.12, MidAmerican Energy, Util-Ramona, \$74.74, Sioux Valley Energy, Service, \$104.53, Midcontinent Comm, Service, \$7.42, Merchants Capital Resource, Grader Payments, \$89,158.40, Central Business Supply, Chairs, \$427.20, SD Dept of Transportation, Think Sign, \$804.25, Brock White Company, Roadsaver, \$5,035.20, Johnson Bros Excavation, Pea Rock, \$17,456.92, **911 Withholdings:** Aflac, Cancer-Int Care Premium, \$66.86, Lake Co Treasurer, withholdings, \$1,818.56, Office Child Support Enf, Ch Support, \$154.15, SD Retirement System, Dec 11 Collections, \$1,283.55, SD Supp Retirement Plan, Dec 11 Collections, \$45.00, Dakota Eye Care, Jan 12 Emp Premium, \$37.54, Wellmark Bcbs of SD, Jan 12 Emp Premium, \$73.82, **911 Communication Center:** SD Retirement System, Dec 11 Collections, \$1,194.53, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$32.25, Dakota Eye Care, Jan 12 Vision Premium, \$36.10, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$2,028.05, Lyle Signs, signs, \$789.82, Midcontinent Comm, Service, \$7.42, Sioux Valley Energy, Service, \$72.85, **EMA Withholdings:** Aflac, Cancer-Int Care Premium, \$79.14, Lake Co Treasurer, withholdings, \$450.23, SD Retirement System, Dec 11 Collections, \$323.76, Dakota Eye Care, Jan 12 Emp Premium, \$3.32, **EMA:** SD Retirement System, Dec 11 Collections, \$282.51, Assurant Employee Benefit, Jan 12 Life Ins Premium, \$5.48, Dakota Eye Care, Jan 12 Vision Premium, \$6.14, Wellmark Bcbs of SD, Jan 12 Health Ins Premium, \$344.77, Madison RadioShack, supplies, \$16.46, Midcontinent Comm, Service, \$14.84, Danko Emergency Equip, Upgrade Sirens, \$1,598.00, Vantek Communications, Upgrade Sirens, \$3,850.00, **Govt Bldg:** FM Acoustical Tile, Ceiling-Zoning Ofc, \$520.00, Chemco, Vacuum Cleaner, \$550.00, **SAR Donations:** Dairy Queen, Burger Feed, \$266.21, **LEPC:** Sioux Valley Wireless, Web Hosting, \$19.95, **Grand Total:** \$234,006.93

Judicial System: APPEARANCE FEE/MILEAGE: Benson, Darrell, \$10.74, Byrd, Richard, \$13.70, Cunningham, Diane, \$21.84, Eggebraaten, Douglas, \$21.10, England, Dale, \$12.96, Fischer, Michael, \$20.36, Fischer, Shannon, \$10.74, Fouberg, Jennifer, \$15.18, Gagnon, Virgil, \$10.74, Gilman, Brittany, \$18.88, Gross, Patricia, \$10.74, Hagmaier, Constanze, \$10.74, Iverson, William, \$11.48, Klein, Adam, \$10.74, Koch, Ann, \$17.40, Larson, Duane, \$21.84, Lindholm, James, \$10.00, Minnaert, Deanna, \$15.18, Morgan-Gwynne, June, \$11.48, Sheffield, Wanda, \$11.48, Steenholdt, Darlene, \$14.44, Stoner, Mary, \$15.18, Storer, David, \$22.58, White, Leland, \$10.74, Wiese, Randal, \$11.48, Wire, Jerae, \$12.22, **Grand Total:** \$373.96

2012 DAVISON COUNTY JAIL CONTRACT:

The board reviewed the 2012 jail contract from Davison County. The rate is going from \$65 per prisoner-day to \$75 per prisoner-day. Motion by Wollmann, second by Bohl, to approve the Davison County 2012 jail contract. Motion carried.

2012 MOODY COUNTY JAIL AGREEMENT:

The board reviewed the 2012 jail agreement with Lake County and Moody County. The rate to remain at \$65 per day for 2012. Motion by Giles, second by Wollmann, to approve the 2012 jail agreement with Moody County. Motion carried.

SUPPORT OF POOR:

Peggy Young, Welfare Manager, met with the board to discuss the following applications.

INDIGENT 11-11: Young discussed the Federal High Risk Pool Health Insurance premium on this Indigent. Motion by Bohl, second by Wollmann, to approve county paying the high risk pool health premiums of \$718 per month for Indigent 11-11 with lien for premiums placed on his property. Motion carried.

INDIGENTS 11-12 TO 11-35:

Young discussed Indigents 11-12 to 11-35. These indigents have failed to respond to her requests for information to determine eligibility. Motion by Hageman, second by Bohl, to deny applications of Indigents 11-12 to 11-35 based on failure of Indigents to respond to request of Welfare Manager for information to determine eligibility. Motion carried.

SERVICE AGREEMENT-HSA/SERENITY HILLS:

Shelli Gust, St Atty legal secretary, presented the service agreement between the Lake County Commission and Human Service Agency-Serenity Hills-Medically Monitored Detox to the board. The daily rate remains the same for 2012 at \$100 daily. Motion by Giles, second by Hageman, to authorize chairman to sign agreement. Motion carried.

RESOLUTION 11-24/CONTINGENCY TRANSFER:

Auditor Janke discussed the need to transfer from the contingency budget to the department budgets that exceeded their spending authority. Motion by Hageman, second by Giles, to approve Resolution 11-23. Motion carried.

**RESOLUTION #11-24
TRANSFER FROM CONTINGENCY FUND**

WHEREAS, insufficient appropriation was made in the 2011 adopted budget for the following departments to discharge just obligations of said appropriations; and WHEREAS SDCL 7-21-32.2 provides that transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations; THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets: Commissioners \$8,027, Elections \$755, Treasurer \$3,240, Govt Bldgs \$750, Govt Bldgs debt service \$20,675, Equalization \$175, Register of Deeds \$1,975, Sheriff \$16,000, Jail \$8,350, Care of Aged/East Dakota Transit \$1,500, Domestic Abuse \$500, Mental Illness Board \$2,235. Grand Total \$64,182.

Voting aye: Bohl, Giles, Hageman, Pedersen, Wollmann Voting nay: none

Dated this 29th day of December 2011.

LAKE COUNTY BOARD OF COMMISSIONERS

/s/Scott Pedersen

Scott Pedersen, Chairman

ATTEST:

/s/Roberta Janke

Roberta Janke, Lake County Auditor

RESOLUTION 11-25/OPERATING TRANSFER:

Auditor Janke discussed the need to transfer operating cash to the Emergency Management Agency and 911 Communication Center funds. EMA began 2011 with a negative balance of \$14,906.26. The revenue for 2011 is \$10,000 less than budgeted. The 911 Comm Center fund continues to have a cash flow problem. At yearend 2010, the 911 fund was given an advance of \$20,949.39. At yearend 2011, 911 will be short in cash of approximately \$4,000. Auditor Janke told the board this cash flow problem in 911 Comm Center fund will be addressed with Dept of Legislative Audits in 2012.

Motion by Bohl, second by Wollmann, to approve Resolution 11-25. Motion carried.

**RESOLUTION 11-25
OPERATING TRANSFER**

WHEREAS, Lake County does not have enough cash in the Emergency Management Fund and the 911 Communications Fund and it is allowable to do an operating transfer of cash from the General Fund to other funds;

THEREFORE BE IT RESOLVED, that \$24,000 be transferred to the Emergency Management Fund and \$4,000 be transferred to the 911 Communications Fund for general operating purposes.

Voting aye: Bohl, Giles, Hageman, Pedersen, Wollmann Voting nay: none

Dated this 29th day of December 2011.

LAKE COUNTY BOARD OF COMMISSIONERS

/s/Scott Pedersen
Scott Pedersen, Chairman

ATTEST:

/s/Roberta Janke
Roberta Janke, Lake County Auditor

GENERAL FUND SURPLUS ANALYSIS:

Auditor Janke discussed the general fund surplus analysis that will be completed on December 31, 2011. The total unassigned fund balance cannot exceed 40% of the 2012 general fund budget. Janke discussed the need to assign any surplus funds to a project. Motion by Giles, second by Wollmann, to assign \$125,000 to the county road & bridge projects fund balance from the unassigned fund balance. Motion carried.

UNDESIGNATE FUND BALANCE/LAKE ACCESS:

Auditor Janke discussed the 2011 expenses of \$9,195.15 for the lake access area. Motion by Giles, second by Bohl, to undesignate \$9,195.15 from the assigned for lake access area fund balance to the unassigned fund balance. Motion carried.

MEETINGS ATTENDED:

Commissioners Wollmann attended the library board meeting.

EXECUTIVE SESSION:

Motion by Bohl, second by Wollmann, to enter into executive session for personnel matters. Motion carried. Auditor Janke in attendance.

REGULAR SESSION:

Motion by Hageman, second by Wollmann, to return to the regular session. Motion carried.

ZONING-DRAINAGE-WATER QUALITY:

The board called Debra Reinicke, Zoning & Drainage Officer, to the meeting. The board discussed her position with zoning and drainage, no longer involved with IBC code, and the need for a contact person with water quality at this time. Motion by Giles, second by Wollmann, to approve Debra Reinicke at 75% Zoning and Drainage at \$19.67 per hour and 25% water quality at \$15.20 per hour effective December 26, 2011. Motion carried.

COUNTY CREDIT CARD:

Auditor Janke discussed the need for a county credit card with the board. Motion by Bohl, second by Wollmann, to authorize Janke to pursue credit card application. Motion carried.

ADJOURNMENT:

There being no further business, Chairman Pedersen at 10:45 a.m. adjourned the meeting until January 3, 2012 at 9 a.m.

/s/Roberta Janke
ROBERTA JANKE
Lake County Auditor

/s/Scott Pedersen
SCOTT PEDERSEN
Chairman, Lake County Commission

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