

**LAKE COUNTY COMMISSION MINUTES**  
**March 1, 2011**

The Board of Lake County Commissioners met in Regular Session on March 1, 2011 at 9 a.m. with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, Kelli Wollmann and Auditor Kay A. Schmidt. Chairman Pederson called the meeting to order.

**AGENDA APPROVED:**

Motion Hageman, second Bohl approves agenda of March 1, 2011. Motion carried.

**MINUTES APPROVED:**

Motion Wollmann, second Giles approves minutes of February 15, 2011. Motion carried.

**ACCOUNTS PAYABLE:**

Motion Bohl, second Hageman approves the following accounts payable. Motion carried.

**COMMISSIONERS:** Pitney Bowes, rental, \$1.43, **ELECTIONS:** Central Business Supply, canary paper, \$6.00, Pitney Bowes, rental, \$28.14, **JUDICIAL:** Pitney Bowes, rental, \$22.66, **AUDITOR:** Best Business Products, copier maint/usage, \$28.87, Central Business Supply, ofc supplies, \$26.96, Pitney Bowes, rental, \$57.39, SDACO, regs/new official workshop, \$75.00, **TREASURER:** Brown & Saenger, copy paper, \$ 95.97, Century Business Products, copier maintenance, \$25.00, Pitney Bowes, rental, \$113.77, **IT:** Infotech Solutions, LLC, Sept-Jan backup services, \$3,690.00, **STATES ATTY:** A & B Business Inc, prints, \$28.46, Brown & Saenger, copy paper, \$31.99, Pitney Bowes, rental, \$19.15, **GOVT BLDGS:** Brookings Glass & Mirror, repairs, \$175.00, Colonial Research, supplies, \$326.30, Grainger, supplies, \$309.67, Hillyard, mats, \$1,320.00, Shoenrock Plbg & Htg, rental, \$76.53, Shred-it, shredding service, \$72.54, Timmer Supply Co., plbg supplies, \$22.94, **EQUALIZATION:** Brown & Saenger, copy paper, \$23.99, Pitney Bowes, rental, \$53.70, **REGISTER DEEDS:** McLeod's, mortgage books/cards, \$749.68, Pitney Bowes, rental, \$18.22, **VETERANS SERVICE OFFICE:** Pitney Bowes, rental, \$1.58, **SHERIFF:** Bob's Radiator & Machine, services, \$15.00, Brown & Saenger, copy paper, \$31.99, Central Business Supply, ofc supplies, \$13.96, McLeod's traffic tickets, \$87.82, Madison Community Hospital, blood alcohols, \$248.00, Office Peeps, receipt books, \$65.48, Roger's Service, repairs, \$533.99, **JAIL:** Bob Barker Co, supplies, \$287.10, Brown's Cleaning, Feb laundry, \$500.00, Dakota Security Systems, service call, \$16.58, Northland Family Practice, prisoner care, \$74.00, **CORONER:** Ted Weiland, Christensen, fee, \$58.50, **SEARCH & RESCUE:** Pitney Bowes, rental, \$.18, **COUNTY WELFARE:** Brown & Saenger, copy paper, \$ 3.20, Madison Community Hospital, one recipient, \$1,388.84, Pitney Bowes, rental, \$2.65, **COMMUNITY HEALTH NURSE:** Domestic Violence Network, regs, \$30.00, Pitney Bowes, rental, \$23.66, **MENTAL ILLNESS BOARD:** Donna Dietrich, MI hearing, \$150.44, **EXTENSION:** Best Business Products, usage, \$915.06, Brown & Saenger, copy paper, \$63.98, **WEED:** City of Madison, weed conference (2), \$50.00, Robert Johnson, conference expense, \$8.80, The Crossroads Hotel, lodging (2), \$364.95, **ZONING:** Brown & Saenger, copy paper, \$4.80, Pitney Bowes, rental, \$11.8, **ENVIRONMENTAL/CODE ENFORCE:** Melissa Christianson, mileage, \$43.66, **ROAD & BRIDGE:** Butler Machinery Co., blades, \$2,421.60, Central Business Supply, supplies, \$12.18, Cole's Petroleum, engine oil, \$186.70, Interstate Power Systems, parts, \$163.44, Johnon Bros. Excavation, haul truck, \$420.00, Krug Products Inc., hose assembly, \$63.00, Michael Johnson Construction, services, \$2,929.50, MidAmerican Energy, util-Ramona, \$287.28, Northern Truck Equipment, parts, \$477.50, Office Peeps, supplies, \$16.70, Resykle, LLC., supplies, \$90.00, SD Dept of Transportation, bridge expense, \$807.65, Wheelco, part, \$45.07, **911 COMM CENTER:** Brown & Saenger, copy

paper, \$31.99, Office Peeps, dvd player/ink cart (3), \$110.79, Pitney Bowes, rental, \$1.83, Quill, supplies, \$34.18, Triotel Communications, services, \$167.53, **EMA:** Brown & Saenger, copy paper, \$31.99, Pitney Bowes, rental, \$1.83, Sioux Falls Two Way Radio, battery/repairs, \$194.99, **24/7 PROGRAM:** Intoximeters, PBT repair, \$248.40, **FLEXIBLE SPENDING:** One Recipient, \$646.25, **GRAND TOTAL: \$21,785.79**

**PAYROLL APPROVED:**

Motion Giles, second Hageman approves the following payroll 2-7-11 to 2-20-11. Motion carried.

COMMISSIONERS: \$1,990.00; AUDITORS OFC: \$4,681.32; TREASURERS OFC: \$3,831.43; STATES ATTY OFC: \$5,000.81; GOVT BLDGS: \$3,602.40; DIR EQUALIZATION OFC: \$4,439.44; REGISTER DEEDS OFC: \$2,699.18; VSO: \$199.20; SHERIFF OFC: \$9,049.77; JAIL: \$4,318.00; EMA: \$1,399.44; 911 COMM CENTER: \$6,404.70; ROAD & BRIDGE: \$16,498.90; CHN: \$1,141.61; WIC: \$288.48; EXTENSION: \$1,087.80; ZONING: \$1,168.20; ENVIRONMENTAL/CODE ENF: \$1,327.20. GRAND TOTAL \$69,127.88.

**FUEL QUOTES:**

Motion Giles, second Hageman approves F & M ethanol 3.088 and #2 diesel 3.168. Motion carried.

Cole's Petroleum ethanol 3.1819 and #2 diesel 3.1725. Total \$25,403.50.

**F&M Coop** ethanol 3.088 and #2 diesel fuel 3.168. Total \$25,144.00. (low quote \$259.50)

**MTGS ATTENDED:**

Giles LAIC; Wollmann & Pedersen Lk Madison Dev; Bohl Rec trail & Community Counseling; Hageman Twp mtgs.

**RESIGNATION:**

Motion Hageman, second Bohl accept with regrets the resignation of Melissa Christianson Environmental Protection Officer effective March 31, 2011. Authorize Chris Giles & Kay A. Schmidt Auditor to review, prepare adequate job description and post position with similar wage with Job Service. Motion carried.

**DIR OF EQUALIZATION:**

Shirley Ebsen Dir of Equalization presented 2011 assessment roll, schedule for local & county boards of equalization, travel request, reported assessment notices sent out and reminder of March 7<sup>th</sup> Twp Officials mtg @ Nicky's.

**PROPERTY DISCUSSION:**

Brenda Tieszen and her father discussed property line concerns on their property located 6080 Dakota Ave/Bourne's Slough Addition at Lake Madison. If there becomes a drainage problem, Commission recommended, they complete and submit a drainage complaint application.

**STATES ATTY POSITION:**

Motion Giles, second Hageman continue States Atty full-time position. Motion carried

**RESOLUTION #11-5**

WHEREAS, SDCL 7-7-12 STATES THAT THE, Board of County Commissioners may designate the position of state's attorney as full-time and the decision by the Commissioners shall be adopted prior to the first day of January in the year of an election and may not be amended for that term of office, and

WHEREAS, an election for the position of state's attorney will take place in 2012, and the term of office will begin on January 1, 2013.

THEREFORE BE IT RESOLVED, by the Board of Lake County Commissioners that the position of state's attorney is hereby designated as full-time.

Dated this 1<sup>st</sup> day of March, 2011.

LAKE COUNTY BOARD OF COMMISSIONERS

S/s Scott Pedersen, Chairman

ATTEST:

S/s Kay A. Schmidt, Lake County Auditor

**EXECUTIVE SESSION:**

Motion Hageman, second Giles enter into Executive Session 10:37 a.m. for pending and proposed litigation and contractual matters with Ken Meyer State's Atty and Kay A. Schmidt Auditor. Motion carried.

**REGULAR SESSION:**

Motion Hageman, second Giles return to Regular Session 11:00 a.m. Motion carried.

**DETOX CONTRACT:**

Motion Giles, second Wollmann approves contract for Human Service Agency/Serenity Hills Dual Diagnosis/Halfway House & Detoxification Program to expire December 31, 2011. \$100 daily cost for detoxification services for qualified client with an Emergency Commitment or Involuntary Commitment. Motion carried.

**WESTLAW CONTRACT:**

Motion Giles, second Bohl approves Westlaw contract at the States Atty Ofc and for public use. Motion carried.

**EXECUTIVE SESSION:**

Motion Giles, second Bohl enter into Executive Session 11:03 a.m. for personnel matters with Bobbi Janke Deputy and Kay A. Schmidt Auditor. Motion carried.

**REGULAR SESSION:**

Motion Bohl, second Giles return to Regular Session 11:23 a.m. Motion carried.

**SALARY APPROVED:**

Motion Bohl, second Hageman approves new Auditor salary at \$41,500 effective March 7, 2011. Motion carried.

**RETIREMENT RECEPTION:**

The Lake County Commission hosted *It's A "KAY DAY"* reception for retiring Kay A. Schmidt Auditor after 31 years of service.

**FEBRUARY 2011 PRE-ISSUES:**

Janinne Reverts, juror fee/mileage, \$50.74, Lake County Treasurer, Jan direct deposit charges, \$43.76, Emp G2000, flexible spending, \$120.00, Interlakes Fed Cr Union, payroll deductions, \$2,214.50, Lake County Treasurer, payroll withholdings, \$16,636.96, Office of Child Support Enforcement, child support, \$154.15, Emp T1090, flexible spending, \$208.33, Lake County Treasurer, advanced taxes,\$305.46, State Remittance, Jan collections, \$169,355.82, HNS Nutrition Conference, regs/Becky Jensen, \$125.00, Lake County Treasurer, advanced taxes,\$160.55. **Grand Total: \$189,375.27.**

**P/R Accounts Payable: February 25, 2011:** Emp G2000, flexible spending, \$120.00, Interlakes Federal Credit Union, payroll deductions, \$2,214.50, Lake County Treasurer, payroll withholdings, \$14,947.50, Office of Child Support Enforcement, child support, \$154.15, Emp T1090, flexible spending, \$208.33. **GRAND TOTAL: \$17,644.48.**

**February 2011 End of the Month Payables:** AFLAC, cancer-int care premium, \$1,574.66, Assurant Employee Benefits, Mar 11 life ins premium, \$236.93, Lake County Treasurer, RE

taxes, \$87.00, SD Retirement System, Feb 11 collections, \$17,802.53, Supplemental Retirement, Feb 11 collections, \$1,015.00, Vision Care Direct, Mar 11 premium, \$898.56, Wellmark BCBS of SD, Mar 11 health ins premium, \$19,924.42, Bureau of ADM, Jan bit billing, \$25.00, City of Madison, utilities, \$1,094.73, Midcontinent Communications, services, \$245.00, Sioux Valley Energy, services, \$324.13, US Post Office, stamps, \$196.60, Verizon Wireless, service, \$170.85, Language Line, Jan services, \$90.00, Priority Dispatch, cardset updates-EMD, \$39.00, Sioux Valley Wireless, web hosting, \$19.95. **Grand Total: \$43,744.36.**

**ADJOURN:**

There being no further business Chairman Pedersen at 11:25 a.m. declared the meeting adjourned until January 18, 2011 at 9 a.m.

**It is the policy of Lake County not to discriminate against the disabled in employment or the provision of service. Any person with a disability wishing to attend any Commission meeting and who may require special arrangements may contact the Lake County Auditor at 256-7600 or lakeauditor@lakecountysd.com. All attempts shall be made to satisfy these requirements.**

***KAY A. SCHMIDT***

**LAKE COUNTY AUDITOR**

Published once at the total approximate cost of \_\_\_\_\_.